



**PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS (PGCPS)
Career and Technical Education Youth Apprenticeship Program
Student Application Instructions**

APPLICATION DUE DATE: MARCH 12TH

Students interested in participating in the Prince George's County Public Schools Youth Apprenticeship Program should complete an application packet and submit to Ms. Amy Rock, Instructional Specialist, Career and Technical Education via email at amy.rock@pgcps.org or via mail to Attention: Ms. Amy Rock, 2215 Chadwick Street, Temple Hills, MD 20748.

To ensure a complete application packet, you must do the following:

1. Complete the attached Career and Technical Education (CTE) Youth Apprenticeship Program Student Application Form

2. Submit your resume which includes the following:

- Your Contact Information (*name, address, email, phone number*)
- A 3-5 sentence statement on why we should consider you to be a participant in the CTE Youth Apprenticeship Program;
- Education (*including your current school, current grade level, and Construction Trade courses/training*);
- Personal Strengths (*encouraging others; working as part of a team; being accurate or precise; visualizing colors, shapes, and concepts; fixing, repairing, building and using tools; keeping deadlines, etc.*)
- High School Awards and Honors;
- Volunteer and Community Service;
- Extra-curricular Activities;
- Employment Information (*including unpaid internships*); and
- Additional Skills, Hobbies.

If you need assistance with your resume, please contact Ms. Amy Rock, Instructional Specialist, Career and Technical Education at amy.rock@pgcps.org.

3. Submit your current transcript (must include 1st Quarter of 11th Grade)

- Please note: Additional school records may be requested and reviewed.

4. Have your teacher complete the Teacher Evaluation Form

- Provide the Teacher Evaluation Form to your current Construction Trades teacher for completion. The teacher will submit this form to the Department of Career and Technical Education on your behalf.