



# ELEANOR ROOSEVELT HIGH SCHOOL

7601 HANOVER PARKWAY, GREENBELT, MD 20770  
MAIN OFFICE (301) 513-5400 ♦ MAIN OFFICE FAX (301) 614-3446

**REGINALD MCNEILL, PRINCIPAL**

Mission: Meeting the challenges of a changing world by creating a community of caring, life-long learners.



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## Eleanor Roosevelt High School ID POLICY

All students, staff, and visitors are required to wear identification badges at all times while within Eleanor Roosevelt High School or while on school property (including school busses.)

An ID badge, provided by the high school and attached to a break-away chain, is to hang from the student's neck with the student's name and photo facing forward. **Temporary ID labels are to be worn above the waist on the chest.**

Students will not be allowed to attend classes, attend any school functions, or receive any school services without wearing the proper identification badge.

### Missing ID Badges

The following procedures **to be followed by first period teachers** have been established for students who violate the identification policy:

- 1<sup>st</sup> Offense/2<sup>nd</sup> Offense/3<sup>rd</sup> Offense – The first period teacher will issue a pressure-sensitive ***dated*** ID label to be worn during that day and issue a verbal warning.
- 4<sup>th</sup> Offense – The first period teacher will write a PS-74 and the student will be sent to the grade level administrator. The administrator will attempt to notify the parent and notify the student that they are on a pending suspension and must have a parent conference. Student will be given a pressure-sensitive ID label for the remainder of the day.
- 5<sup>th</sup> Offense – The first period teacher will issue a PS-74 and send the student to the grade level administrator. The administrator will place the student on a suspension.

Substitute teachers in first period will send any student without an ID badge to the kiosk as they do not have access to temporary IDs.

For periods 2 – 8, teacher will send students without an ID to the kiosk for an ID label.

First period teachers will receive beaded chains for distribution to students in need.

### Lost or Defaced ID

Lost IDs will be replaced at a cost of \$5.00 to be paid to the ***ID administrator***.

Defaced IDs will be replaced at a cost of \$5.00 to be paid to the ***ID administrator*** and the student may face additional disciplinary action. The administrator will notify the parent.

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#### The Model for American Secondary Education

- U.S. Dept. of Education Blue Ribbon School
- Siemens Award for Advanced Placement

*Science & Technology Center for Northern P.G. County*

- National School of Character
- New American High School – Dept. of Education



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## Refusal to wear ID Badge

Students who blatantly refuse to wear their identification badges after receiving administrative warnings will be subject to short-term suspension or be required to purchase a new ID. Parents will be notified by telephone after the second warning by the administrator.

Students, who deceitfully wear the school identification badge of another student or whose refusal or neglect to wear such badge is so frequent that it may be viewed as an intentional act that adversely impacts the educational environment, may be subject to long-term suspension.

***Administration will develop a uniform policy of consequences to deal with this situation.***

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