

Schedule Change Policy

Requests for schedule changes will be considered for the following reasons only:

- Failure to satisfy course prerequisites
- Seniors need specific courses to meet Maryland Graduation Requirements
- Correction of an obvious error is necessary
- Summer school grades are received and processed
- Authentic, documented health reasons are presented
- Extenuating circumstances requiring the principal's approval are present

Students/parents cannot choose a particular teacher. Scheduling is done based on coursework needed to meet Graduation Requirements. If a problem arises or exists with a particular teacher, a Parent Teacher Conference should be scheduled. If the problem continues, raise your concerns to the attention of the grade level administrator for resolution.

ATTENTION SENIOR PARENTS

All seniors will have the opportunity to sit with the 12th grade counselor to review their record to ensure they have the courses necessary to earn a diploma at the end of the school year. This process should be completed on or before September 30th. The student will receive a signed copy of their GRADUATION NOTIFICATION AGREEMENT (Senior Contract) that specifically states what the student must successfully complete in order to receive their diploma. A copy of the agreement will be mailed, to the parent, at the home address on record.

If you have a child that should be graduating this year, but is classified as anything other than a senior, please contact the appropriate counselor to have his/her records reviewed as soon as possible. Keep in mind that a student must spend 4 years in high school...being retained prior to 9th grade does not qualify.