

DEPARTMENT OF STUDENT SERVICES
Prince George's County Public Schools
Upper Marlboro, Maryland 20772

Tentative School Grade or Subject Agreement for
Placement of New or Homeless Students

I, responsible adult for _____ (relationship to student _____)
(Student's Name)

accept as tentative placement enrollment in grade _____ at _____ School in the
following subjects (list subjects if student is in Grade 7-12):

However, I understand and agree that when the official records are received and reviewed, enrollment may be withdrawn if the student is found to be on suspension or expulsion from another Prince George's County public school or if parents, student do not meet residence requirements (school attendance county residence). A change of grade placement, subjects or section may be made by school personnel if official records so indicate.

(Parent/Responsible Adults Signature) Date (Student Signature) (Date)

(Parent/Responsible Adult Home Phone) (Work Phone)

Instructions: This form must be completed, including the signature of parent or responsible adult and student if in Grade 7-12 in the following circumstances:

- A. When a student is enrolling from a non-approved or non-accredited school (Administrative Procedure 5111.2). In the case of a student from a non-approved or non-accredited school, final placement will be accomplished upon completion of tests and scoring of same.
- B. When a student is newly enrolling in a Prince George's County public school and student records from the prior school (SR-7card, PDS-2, CR-1, etc.) are not immediately available for determining appropriate school/grade/subject/class placement.
- C. When it is suspected a student may be ineligible for enrollment according to Administrative Procedure 5111 or before homeless status is certified.

The use, completion and filing of this form documents initial statements made in the above instances when changes in school enrollment, grade, subject of section placements have to be made later. This form should be filed and maintained in the student's Cumulative Folder through the completion of Grade 12 or until scheduled microfilming of student records if the student withdraws from the Prince George's County Public Schools.