

FORM "X" – DAY TRIP: Items preceded by an asterisk * are for use, when appropriate.

BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY

_____ School Date: _____

Dear Parent:

This is to inform you that the _____ class,
(class name)

_____, sponsoring teacher, is planning a Field Trip to _____
(destination)

_____, on _____.
(Day and Date) The purpose of the trip is to _____.

Students intending to participate in said Field Trip are expected to assemble at the school at _____.
(Date and Time)

Transportation will be provided by _____. The
(public school bus or commercial carrier)

commercial carrier will be _____. *Because of the departure and/or return time, you are responsible for transporting your child to and/or from school.

The cost to each participating student is \$_____, which sum is to be paid as follows: \$_____, as a deposit on or before _____; and the remaining \$_____ on or before _____. *Kindly make payments to the order of _____ Travel Agency, which is handling all of the arrangements for this Field Trip.

*You should also be advised that this payment may be non-refundable if your son/daughter cancels the trip participation and no substitute student can be found to take and pay for said trip in his/her place.

*This Field Trip will be funded in part by Board of Education, _____ School budget funds.

Furthermore, please be informed that it is the policy of the Board of Education of Prince George's County that no student be denied the opportunity to participate in a Field Trip for reasons on inability to pay. Accordingly, if you are desirous of having your son/daughter participate in said Field Trip but are unable to pay therefore, please call me at your earliest opportunity.

Sincerely, _____, Principal

(Detach here and return with remittance, if required)

I / We hereby give permission for our son/daughter _____ to participate in the Field Trip scheduled for the _____ class, _____, sponsoring teacher, to _____, on _____.

I / We hereby certify that the form to which this Permission Slip has been attached has been read by me / us.

Date: _____ Parent Signature: _____

Enclosed: \$ _____