



Surrattsville High School
"Children Are Our Business"

A Value Based Approach to Education

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October 13, 2006

RE: Uniform Violations

Dear Parents & Guardians,

The Surrattsville High School Uniform Committee worked diligently last year to institute a mandatory uniform policy in accordance with *Administrative Procedure 0600*. While the administration can appreciate hardships, issues with ordering items, and new students who enter the building daily and who need to be given an opportunity to obtain the uniform, we have a very serious concern regarding the number of students who come to school daily out of compliance. **Effective October 23, 2006**, the administration per grade level will be conducting uniform sweeps and the violators will be dealt with accordingly:

I. VIOLATIONS AND CONSEQUENCES

A. ADMINISTRATIVE PROCEDURES FOR DRESS CODE VIOLATIONS 0600

1. For a first violation, the grade level administrator will contact the parent(s) or guardian(s) and notifies the principal that a violation has occurred.
(The student will receive a written correspondence. STOP NOTICE: Uniform Violation/Letter).
2. For a second violation, the grade level administrator will contact the parent(s) or guardian(s) and notifies the principal that a violation has occurred.
(The student will receive a written correspondence. STOP NOTICE: Uniform Violation/Letter).
3. Repeated violations will be deemed as persistent disobedience or insubordination and will be dealt with in accordance with the *Code of Student Conduct, 10101, PGCPs*.

The following consequences will be imposed by administration:

- Loss of after school activities
- Loss of participation of school functions
- Detention will be assigned
- Cafeteria Duty will be assigned
- Parent Conference will be requested
- Parent Shadowing will be requested
- Written documentation from the parent will be requested for explanation
- Behavior Intervention Contracts will be imposed
- Referral to the Pupil Personnel Worker
- Referral to In School Suspension
- Suspension of driving privileges

Please note that Surrattsville High School does not have any dress down Fridays, uniforms are expected everyday. The students who are on the Work Study Program and release time are expected to comply daily.

If you have any questions, please contact the following administrators:

Mr. Nelson, 9th Grade

Mr. Parris, 10th Grade

Mrs. Oliver & Mr. Deshields, 11th Grade

Mrs. Wheeler, 12th Grade

Your attention to this matter is appreciated.

Mrs. Swift-Howard

Principal

CC;

Mrs. Cecelia Lewis, Uniform Committee Chair

Mr. Ross, PTSA President

MANDATORY DRESS CODE POLICY

Representative teachers, students, and parents formulated the dress policy for Surrattsville High School. The mandatory policy represents the standards established by the Surrattsville community and aligns itself with the Prince George's County Public Schools System-Wide Dress Code for Students.

MANDATORY ITEMS: The following items are required as the daily dress code for ALL students attending Surrattsville High School:

Identification badge must be worn everyday on a breakaway chain in accordance with the identification badge policy.

Slacks/Skirts- Charcoal Gray, NO thermal wear, sweat pants, pajamas, or pants are permitted underneath skirts

Shirts- White/Green Oxford or Polo

Socks- With skirts – green/white knee-hi socks or tights, **with slacks** – basic sock

Shoes- Solid Black (tennis shoes and boots are permitted), No shoe heel should exceed 2 inches

OPTIONAL ITEMS: The following items may be worn in addition to:

Belts- Solid Black or Brown with basic gold/silver buckle only

Sweaters/Vests (includes cardigans, v-necks, and pull-over)- Green

Jackets- Green

Blazer- Green

RESTRICTIONS:

- Slacks must be appropriately sized and worn at the natural waist to eliminate bagging or sagging.
- Skirts must be appropriately sized in length (at least knee length).
- Head Coverings are only permitted for religious and health reasons, as stated in the PGCPSS System-Wide Dress Code for Students.
- No hooded items
- No jeans or denim material
- No cargo/painter pants
- No cropped shirts
- No slippers or flip-flops
- No stretch or form fitting clothing

EXEMPTIONS

Religious Beliefs: Parents or legal guardians who choose not to comply with the mandatory policy based on religious beliefs must present a signed statement explaining the circumstances to the principal.

Financial Hardships: Assistance will be provided for students identified by the county/school with financial hardships. The nature of the assistance will be determined by the principal and uniform committee.

New Students: Students new to the district or transferred into Surrattsville High School will be allowed a grace period in order to comply with the School Uniform Policy.