August 17, 2020

Dear Students and Parents/Guardians:

Welcome to our 2020-2021 school year. I pray you and your family are safe and well during these trying times our nation is experiencing. We are excited to welcome each of you to what will be an auspicious and rigorous school year. Though it will certainly be one we have never experienced before, the BDF staff is ready and prepared for this challenge. We will diligently strive to provide robust instruction to your students in an effort to ensure continuity with their education.

As we begin by conducting the first semester, August 31-January 29, entirely online, your students’ school day will closely mirror their regular “in-building” schedule. Additionally, students will resume being graded on our normal grading system. To provide clarity for this year’s expectations, teachers will conduct virtual welcome/orientation meetings with you and your children prior to our first day of school. Please be sure to attend to familiarize yourself with the framework for this endeavor.

Our school system’s mission is, “To provide a great education that empowers all students and contributes to thriving communities.” The staff and I are filled with excitement as we prepare to start this year and look forward to achieving this mission with your support. Know that we are all in this together and will support one another through this journey.

In preparing for the new school year, there are a few important facts to remember. Please take note of the following:

SCHOOL BEGINS Monday, August 31, 2020. All students should be ready to begin online distance learning. Classroom assignments and codes will be available on the website by the week of August 24th.

ALL STUDENT ORIENTATION will be held virtually on Friday, August 28th at 9:15 A.M. - 12 P.M.

SUPPLY LISTS can be found on the last page and the BDF Website. Please note, the current student supply list reflects virtual instruction and may be adjusted for hybrid instruction.
MATERIALS DISTRIBUTION will be August 24th (Grades K-5) and August 27th (Grades 6-8). This will include consumable textbooks and chromebooks/iPads for students in need. Please see the BDF website for details about technology distribution. Across the nation there has been a high demand for electronic devices, which has resulted in a delay of our receiving. If in fact you currently have a device that could be used, PGCPS would appreciate picking up additional devices around September 21, 2020. We anticipate that additional devices will be at or before that time. Your understanding is greatly appreciated.

SCHOOL HOURS are 9:15 A.M. until 3:50 P.M.

SCHOOL MEALS are being provided as they have been during this distance learning experience. Due to the location of our school and our students, meals can be acquired at a location closest to your home. The meals will include breakfast and lunch. The costs of meals are Breakfast -$1.60, Lunch- $2.75/3.00, Milk-$ .55. Each student is assigned a PIN number, if you are returning to Foulois you will use the same number, if you are new please confirm your number with the Main Office. This PIN is the same account number for breakfast and lunch. Parents may submit funds to student accounts up to $99.99 one of two ways: prepay for student meals online by visiting www.myschoolbucks.com

Students who were eligible for free or reduced meal plans during the 2019-2020 school year will be eligible for the same plan until September 30, 2020. To continue with the free or reduced meal plan for the 2020-2021 school year, a new application must be completed and submitted for approval no later than October 1, 2020.

BACK-TO-SCHOOL NIGHT will be held virtually on Tuesday, September 15th (grades K-5) 6 P.M. and Wednesday, September 16th (grades 6-8) 6 P.M. Class assignments and schedules will be available on August 21st in SchoolMax.

SCHOOL VISITORS: All visitors are REQUIRED to make an appointment prior to visiting the building. Appointments can be made by either calling the school or emailing. At the time of visit, please follow the following guidelines:

1. A mask is REQUIRED.
2. Be prepared to have temperature checked.
3. A government-issued, photo ID must be provided to the front office for scanning through Raptor, our visitor management system. A Raptor system badge must be worn for the entire school visit. All visitors must sign out with the front office at the conclusion of the visit.
4. Visitors are allowed to ONLY have 1 person accompany them inside the building. All other persons will be required to remain outside the building.

VIRTUAL INSTRUCTION ETIQUETTE: ALL students are REQUIRED to dress appropriately for Distance Learning as well as position themselves in a location that will support online instruction. BDF Family, preparation for instruction includes being dressed and ready to learn! Please refrain from wearing pajamas and please be mindful of your surroundings, as virtual learning captures our everyday life!
COMMUNICATION: Our goal is to help keep our parents informed as well as help parents be a part of their child's education. Throughout the year, we will provide you with monthly online newsletters, call-outs, and Class Dojo messages. Please be sure to connect with your child’s teacher for daily communication. Be sure your home or cell number is current throughout the year to receive important updates and reminders. Stay Connected with us by using the following platforms:

- School Website
- Parent Portal {Blackboard}
- Instagram and/or Twitter
- Google Classroom
- Class Dojo

ALL school correspondence will be communicated electronically.

Welcome to the greatness that is the 20-21 school year at Benjamin D. Foulois. Here at BDF, we are a family, we will work together in order for our students to recognize, operate and flourish in the greatness that is a BDF Student!

If you have any questions, concerns or in need of assistance, please do not hesitate to contact me via email, keshia.hogue@pgcps.org or the grade level administrator, Ms. Hartnett (K-5) at jade.griffin@pgcps.org or Mr. Agnew (6-8) at jagnew@pgcps.org. Until we are able to see each other again, I am sending virtual hugs to all of my BDF Family!

With Falcon Pride,

Keshia Hogue
Principal
## SCHOOL YEAR 2021 SUPPLY LIST*

| Grades K-2 | Scissors  
Pencils with erasers  
Pencil Sharpener  
Ruler  
Glue Bottle or Glue Stick  
Colored Pencils and or crayons  
Water Based Markers  
3 Ring Binder *(to be shared for all classes)*  
Loose Leaf Lined Paper  
Composition Books or Spiral Notebooks  
3-Hole Pocket Folder  
Highlighters  
Post it Notes or Index Cards |
|-----------|--------------------------------------------------|
| Grades 3-5 | Scissors  
Pencils with erasers  
Pencil Sharpener  
Ruler  
Glue Bottle or Glue Stick  
Colored Pencils and/or crayons  
Water Based Markers  
3 Ring Binder *(to be shared for all classes)*  
Loose Leaf Lined Paper  
Composition Books or Spiral Notebooks  
3-Hole Pocket Folder  
Highlighters  
Post it Notes  
Index Cards  
Pens |
| Grades 6-8 | Scissors  
Pencils with erasers  
Pencil Sharpener  
Ruler  
Glue Bottle  
Glue Stick(s)  
Colored Pencils and/or Crayons  
Water Based Markers  
3 Ring Binder *(to be shared for all classes)*  
Loose Leaf Lined Paper  
Composition Books or Spiral Notebooks  
3-Hole Pocket Folder  
Highlighters |
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*If you are in need of assistance in obtaining any of these items please contact the Main Office, Administrators or Principal. Arts teachers may have additional required supplies.*