



Templeton Elementary School



Fingerprinting and CPS Clearance Checks

2018-2019



Hours-Sasscer Building-walk in, no appointment necessary

14201 School Lane

Upper Marlboro, Md. 20772

Summer hours Monday through Thursday 7:00 AM to 5:15 PM

Regular hours Monday through Friday 8:00 AM to 4:45 PM

Fingerprinting and Child Protective Services Clearance \$61.00

Credit card, money order, cash and company checks are accepted forms of payment

*Fingerprint/CPS Check \$61.00

**If your child qualifies for Free and Reduced Meals (FARMS), please bring the current FARMS letter with you and there will be no fee for the fingerprint/background check.*

Hughes Barney Investigations

9315 Largo Drive West # 100

Upper Marlboro, Md. 20774

301-333-1728

Monday to Friday 8:00 AM to 5:00 PM

Additional hours Monday and Wednesday 5:00 PM to 7:00 PM by appointment only

1st and 3rd Saturday of the month 8:00 to noon by appointment only

<http://hbinvestigations.com>

E. House Executive Security Professionals Inc.

4147 Auth Place #420

Suitland, Md. 20746

301-899-2828

Monday to Friday 8:00 AM to 5:00 PM

Additional hours Tuesday and Thursday 5:00 PM to 7:00 PM by appointment only

2nd and 4th Saturday of the month 8:00 to noon by appointment only

<https://www.eh-esp.com>

Commercial Background Checks \$15.00 (on line only)

<https://www.myschoolbucks.com/ver2/stores/catalog/getproduct?requestAction=&clientKey=ZZHVZTLU90052WP&productKey=ZZIDZRUT78044CS>

Administrative Procedure 4216.6



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School Volunteers/Chaperones

Any chaperones that are not PGCPs employees must have a fingerprinting background receipt from PGCPs Fingerprint Office and copies of SafeSchool video completion certificates. Parents/Chaperones are required to apply for the Fingerprinting/CPS Background Check (\$61.00) in order to chaperone any field trips as of September 1, 2018. The Commercial Background (\$15.00) online, only allows parents to volunteer at **one time events** within the school and it does not allow them to volunteer every day at the school. **All volunteers MUST complete the School Safe VIDEO Training's.**

The training for volunteers is available online through the SafeSchools training management system. Go to the Prince George's County Public School's website: www1.pgcp.s.org, scroll to the bottom of the main page and Click the tab which says "Required Training for Volunteers and Contractors." You should see a screen with three tabs. Click the Volunteer tab which will take you to the registration page for the online classes. You can also go to www.pgcp.s.org/required-training/ and click on the blue Volunteer training button. **The school should receive a copy of all the SAFESCHOOLS video completion certificates to be filed at the school along with the Fingerprint/Background Check receipt. This must be completed at least 15 business days before the trip.**

SafeSchool training video is available in Spanish and French languages for your convenience.