

Walker Mill Middle School Technology Usage Agreement 2018-2019 School Year

Student Name _____ Date _____

Parent/Guardian Name _____ School Year _____

Address _____

City _____ Zip _____ Home Phone _____

Dear Parent and/or Guardian;

Students who will be using mobile devices this year such as Chromebooks and iPad's will be required to pay a one time \$5.00 mobile device insurance fee. This fee will be collected and will assist in the defraying cost of repair for a damaged Chromebook and or iPad.

This usage agreement is between Parents/Guardians, Students and Prince George's County Public Schools. Parents and/or Guardians agree to be responsible for replacement or repair due to theft, loss, or damage due to intentional abuse or misuse of the equipment. The replacement cost for the Apple iPad is \$399.00. The replacement cost for a Chromebook is \$300.00. In the event the device can be repaired, the \$5.00 insurance payment will only be required payment.

Students will only be held liable for the devices during class. Mobile Devices are not to leave the classroom under any circumstances. Students will check out the chromebook or iPad at the beginning of class and will check it back in at the end of class. These devices do not come home.

Additional information regarding the acceptable and appropriate use of technology can be found in the district's Acceptable Use Policy. (attached)

By signing below, parents indicate that they have read and agree to the terms of this contract, as well as the attached letter outlining appropriate handheld computer use at school.

Parent Signature _____ Date _____

Student Signature _____ Date _____

Prince George's County School District Acceptable Use Policy

The use of PGCPs technology resources is a privilege, not a right. The privilege of using the technology resources provided by PGCPs is not transferable or extended by students to people or groups outside the district and terminates when a student is no longer enrolled at the issuing school. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a student violates any of the User Terms and Conditions named in this policy, privileges may be terminated. Access to the school's technology resources may be denied, and appropriate disciplinary action will be enforced when necessary. The PGCPs Student Code of Conduct shall be applied to student infractions.

Rules of Use

Students will be assigned a specific Chromebook or iPad2 from the class set to use IN CLASS ONLY. Students will be responsible for safe handling, retrieval and return during the class period that the Chromebook or iPad2 is being used. Problems, damage, malfunctions or any other relevant issues must be reported to the teacher IMMEDIATELY during the student's possession. The mobile device will be returned to its proper location prior to my departure from class. It is the responsibility of each student to ensure that student-loaded files and all school apps must be on the mobile device each day. Students MAY NOT add, modify or delete files, applications or system preferences on school equipment unless directed to do so by the School Technology Specialist.

Activities Strictly Prohibited:

- Any action that violates existing Board policy or public law
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials
- Changing of Device settings (exceptions include personal settings such as font size, brightness, etc.)
- Giving out personal information, for any reason, over the Internet
- Bypassing the PGCPs web filter
- Any activities that could be perceived as bullying, harassment, or intimidation per Administrative Procedure 5143.

Applications

Apps and extensions selected for instructional use have been reviewed by school and/or district staff and are the only ones that should be used during the instructional day.

Sample Student Agreement

Student Agreement for Device Use:

- I will follow the Policies and Codes as set forth in the Prince George's County Public Schools' Student Rights & Responsibilities Handbook.
- I will take good care of my school-issued Device.
I will never loan out my school-issued device to other individuals.
- I will keep food /beverages away from my device since they may cause damage.
- I will not disassemble any part of my school-issued device or attempt any repairs.
- I will not place decorations (such as stickers, markers, etc.) on the school-issued device
- I will not deface the serial number or sticker on any school-issued equipment.
- I understand that my school-issued device remains the property of the PGCPs.
- I was issued a device in good working condition, and will return it in good working condition
- I understand that my PGCPs Google Apps account is subject to monitoring.