Chief Academic Officer

Mission

The mission of the Division of Academics is to provide up-to-date systemic guidance around instructional content, pedagogy and resources to support academic achievement and program implementation. The Division of Academics also works collaboratively with other departments to maintain a strong focus on the principles of the instructional core. These collaborations support PGCPS’s vision of having a culturally responsive district by developing distinguished leaders, voices of social justice, and advocates for humanity for the world today, tomorrow, and beyond.

Supporting The Strategic Plan

- Supports Academic Innovation for all students by ensuring equitable access to curricular and co-curricular activities
- Supports Transformational Workforce and Infrastructure and Operational Enhancements by ensuring content teams stay grounded and rooted in learning through technology, exploration, research, and instructional trends and by strengthening the content knowledge, and pedagogical skills of all staff members supporting students

Budget Plan

The budget plan for the Division of Academics supports several strategic imperatives including, Academic Innovation, Transformational Workforce, and Infrastructure and Operational Enhancements.

Budgetary support will sustain and enhance current educational programs through the partnerships, contracts, and memorandums of understanding (MOUs) that provide supplemental support for program implementation. It will further strengthen content alignment and knowledge through professional development opportunities for all instructional staff in support of academic achievement. Lastly, it will support evaluation of the infrastructure for academic curriculum and programs and allow for adjustments where needed.

Major Initiatives for the 2022-2023 school year include:

- Create and curate lesson modules in the Canvas Learning Management System
- Introduce and implement the new digital literacy plan, learner profile, and instructional framework
- Provide professional development to support differentiation, data utilization, and unfinished learning
- Focus on student access and preparation for Technical Skill Assessments (TSA) exams
- Explore equitable opportunities within the arts
- Refine procedures for digital access to textbooks, interventions, and supplemental supports

Core Services

- Academic Creation: creates and curates academic resources that are aligned to standards, expectations, content and assessments through an equity lens for all student groups and programs
- Academic Development: develops a learning culture focused on continuously strengthening teacher content knowledge, and pedagogical skills
- Academic Exploration: advances delivery of content and programs through the use of technology, evaluation of programs, and creation of innovative learning environments
### Operating Budget Staffing by Position

<table>
<thead>
<tr>
<th>Position</th>
<th>FY 2021 Actual</th>
<th>FY 2022 Approved</th>
<th>FY 2022 Estimated</th>
<th>FY 2023 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Academic Officer</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
</tr>
</tbody>
</table>

**UNRESTRICTED**
- Administrative Secretary | 1.00 |
- Associate Superintendent | 1.00 |
- Officer | 1.00 |

Total UNRESTRICTED | 3.00 | 3.00 | 3.00 | 3.00 |

**TOTAL OPERATING STAFFING** | 3.00 | 3.00 | 3.00 | 3.00 |

### Operating Budget Expenditures by Object / Sub-Object

<table>
<thead>
<tr>
<th>Object</th>
<th>FY 2021 Actual</th>
<th>FY 2022 Approved</th>
<th>FY 2022 Estimated</th>
<th>FY 2023 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Academic Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**UNRESTRICTED**
- **Salaries & Wages**
  - Other Admin/Professionals/Specialists | 254,550 | 384,245 | 384,245 | 360,915 |
  - Other Stipends | 1,161 | 540 | 540 | 540 |
  - Secretaries / Clerks | 120,420 | 80,172 | 80,172 | 83,176 |
  - Terminal Leave Payout | 57,000 | - | - | - |
  - **Salaries & Wages Total** | 433,131 | 464,957 | 464,957 | 444,631 |
- **Employee Benefits**
  - FICA / Medicare | 28,217 | 21,646 | 21,646 | 29,867 |
  - Insurance Benefits - Active Employees | 43,033 | 54,896 | 54,896 | 51,482 |
  - Life Insurance | 1,228 | 1,552 | 1,552 | 1,484 |
  - Retirement/Pension - Employee | - | - | - | 17,842 |
  - Worker’s Compensation | 1,405 | 5,807 | 5,807 | 7,115 |
  - **Employee Benefits Total** | 73,883 | 83,901 | 83,901 | 107,790 |
- **Contracted Services**
  - Printing In-House | 629 | 206 | 206 | 206 |
  - Professional Contracted Services | (124) | - | - | - |
  - **Contracted Services Total** | 505 | 206 | 206 | 206 |
- **Supplies & Materials**
  - Awards / Recognition Certification | - | - | - | 1,500 |
  - Non-Catered Misc Food Supplies | - | 19,200 | 19,200 | 23,454 |
  - Office Supplies | 5,150 | 200 | 200 | 200 |
  - **Supplies & Materials Total** | 5,150 | 19,400 | 19,400 | 25,154 |
- **Other Operating Expenses**
  - Dues / Subscriptions | 465 | 2,000 | 2,000 | 700 |
  - Local Travel - Per Mile Basis | - | 1,350 | 1,350 | 1,120 |
  - Meetings, Conferences, Conventions | 74 | 5,500 | 5,500 | 1,046 |
  - **Other Operating Expenses Total** | 539 | 8,850 | 8,850 | 2,866 |

**Total UNRESTRICTED** | $513,208 | $577,314 | $577,314 | $580,647 |
### Chief Executive Officer's PROPOSED FY 2023 Annual Operating Budget / Prince George's County Public Schools

#### INTRODUCTION

#### ORGANIZATIONS

#### SUPPLEMENTAL INFORMATION

<table>
<thead>
<tr>
<th>Cost Center Number</th>
<th>Description</th>
<th>FY 2023 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>40001</td>
<td>Chief Academic Officer</td>
<td>$580,647</td>
</tr>
</tbody>
</table>

**Total Operating Budget by Cost Center**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2023 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td>$580,647</td>
</tr>
</tbody>
</table>