PGCPS District Steering Meeting
January 23, 2023
3:00 p.m. - 3:30 p.m.

Attendees List

- Nycal Anthony
  Townsend
  Boys & Girls Club

- Dr. Suzanne Windsor
  PGCEA

- Janine Hill
  Kaiser Permanente

- Tony Randall
  University of Maryland

- Judy Mickens-Murray
  Board of Education

- David Curry
  PGCEA-Associate Superintendent

- Sheila Jackson
  PGCEA-Family & School Partnerships

- Martin Diggs
  SEIU - 400

- Rhonda Caldwell
  Kettering Baptist Church

- David Dzidzienyo
  ASASP

- Erica Louison
  United Way, NCA

- William Sellman
  Local 2250

- Alvaro Ceron-Ruiz
  Student Board of Education
  Christiana Alternate Board Member in Attendance
  Represented by Student
  Christiana H

- Derek Flake
  Prince George’s County
  Department of Social Services

- Robbin McNair
  PGCPS - Restorative Approaches

- Ingrid Williams-Horton
  PGCPS - Community Schools

No quorum of eight reached tonight!

MEETING NORMS/GROUND RULES

- **Respect**: Start and end on time, disagree with ideas - not people - ensure all voices are heard, and collaborate.

- **Engagement**: Practice active listening, assume positive intent, appreciate the input, and accept decisions – consensus.

- **Responsibility**: Take responsibility for your own learning, share best practices, adopt a no-fault attitude, and practice cell phone, and computer etiquette.

- **Celebrate**: Our work, and accomplishments; affirm each other.

OUTCOMES

By the end of this meeting, we will have

**Objective 1**: Emergency meeting regarding voting for Fresh Start February.

Please Sign In - Office of Community Schools Sign-In Sheet

<table>
<thead>
<tr>
<th>TIME</th>
<th>AGENDA ITEMS</th>
</tr>
</thead>
</table>
| 3:00 p.m. - 3:05 p.m. 5 minutes | Review Objectives  
Clarify Roles  
Note Taker: Dr. Sheila Jackson, Secretary |
| 3:05 p.m. – 3:10 p.m. 10 minutes | **Objective 1**: Emergency meeting regarding voting for Fresh Start February. |
Update provided:

Janine shared that the initial Fresh Start proposal from Kaiser Permanente - the targeted chef did not want to do a live cooking demonstration.

Moved on to Plan B: a company that will offer a live presentation.

Nycal: February 15th date is scheduled; 5 schools with 400 families will be engaged; the goal is to help families get creative ideas for cooking healthy meals on a budget. The vendor is “21st Century Expo Group.” Families will receive a box of materials and receive a one-hour live cooking demonstration. A contract is needed - so February 16th might not be feasible as Purchasing needs to approve the work. Scope of work needed and their charges outlined. $7,400 total cost - details read by Nycal: Food and Nutrition Event Overview.pdf

Work will be supported by a grant from Giant Foods.

Motion:

1) Dr. Williams-Horton moved that we move forward with the initiative but moved to March = “March Madness(?)”
2) Seconded by Dr. Windsor
3) Vote taken: Ayes 11  Nays 0

3:10 p.m - 3:15 p.m

5 minutes

Next Meeting March 2, 2023

Items to discuss:

- 

<table>
<thead>
<tr>
<th>Plus (+)</th>
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<tbody>
<tr>
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</tbody>
</table>
PGCPS District Steering Meeting  
January 5, 2023  
4:00 p.m. - 5:30 p.m.

Attendees List

- Nycal Anthony Townsend  
Boys & Girls Club
- Dr. Suzanne Windsor  
PGCEA
- Janine Hill  
Kaiser Permanente
- Tony Randall  
University of Maryland
- Judy Mickens-Murray  
Board of Education
- David Curry  
PGCPS-Associate Superintendent
- Sheila Jackson  
PGCPS-Family & School Partnerships
- Martin Diggs  
SEIU - 400
- Rhonda Caldwell  
Kettering Baptist Church
- David Dzidzienyo  
ASASP
- Erica Louison  
United Way, NCA
- William Sellman  
Local 2250
- Alvaro Ceron-Ruiz  
Student Board of Education  
Christiana Alternate Board Member in Attendance  
Represented by Student Christiana H
- Derek Flake  
Prince George’s County Department of Social Services
- Robbin McNair  
PGCPS - Restorative Approaches
- Ingrid Williams-Horton  
PGCPS - Community Schools

No quorum of eight reached tonight!

MEETING NORMS/GROUND RULES

- **Respect**: Start and end on time, disagree with ideas - not people - ensure all voices are heard, collaborate.
- **Engagement**: Practice active listening, assume positive intent, appreciate the input, and accept decisions – consensus.
- **Responsibility**: Take responsibility for your own learning, share best practices, adopt a no-fault attitude, and practice cell phone, and computer etiquette
- **Celebrate**: Our work, and accomplishments; affirm each other.

OUTCOMES

By the end of this meeting, we will have

**Objective 1**: There will be an update regarding the “Open Meetings” process in preparation for the next meeting in March.

**Objective 2**: The Fresh Start February Committee will provide a progress update report for the February event.

**Objective 3**: The committee for the Highlights on Community Schools will begin to prepare for the EOY.

Please Sign In - Office of Community Schools Sign-In Sheet

<table>
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<tr>
<th>TIME</th>
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</table>
| 4:00 p.m.-4:05 p.m.  
5 minutes | Review Objectives  
Clarify Roles  
Note Taker: Dr. Sheila Jackson, Secretary |
District Steering Committee Rolling Agenda for 2022 - 2023 SY

September 13, 2022  
November 3, 2022  
January 5, 2023  
January 23, 2023  
March 2, 2023  
May 4, 2023  
June TBD

4:05 p.m. – 4:10 p.m.  
10 minutes

Check-in: Normally I don’t make resolutions…but if I did, it would be _______.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>For what?</th>
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</thead>
<tbody>
<tr>
<td>Dr. Windsor</td>
<td></td>
</tr>
<tr>
<td>Alvaro</td>
<td></td>
</tr>
<tr>
<td>Judy Mickens-Murray</td>
<td>Positively and reinvest in relationships with fellow board members</td>
</tr>
<tr>
<td>Nycal</td>
<td></td>
</tr>
<tr>
<td>Derek</td>
<td></td>
</tr>
<tr>
<td>Rhonda</td>
<td>Take better care of Rhonda Caldwell</td>
</tr>
<tr>
<td>Ingrid</td>
<td>Positively reinvest in myself to be better for others.</td>
</tr>
<tr>
<td>Sheila</td>
<td>Make plans to go to bed at a reasonable time = self-care</td>
</tr>
<tr>
<td>Robin McNair</td>
<td>Payoff credit cards and run them back up</td>
</tr>
</tbody>
</table>

4:10 p.m. - 4:20 p.m.  
10 minutes

● Review Previous Meeting Action Items:

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<th>Status/Comments</th>
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</thead>
</table>
| Mental Health (workshop)     | Ingrid Williams-Horton   | December 14tg | Children’s Guild  
Was a great experience 30-50 people participated  
Resources were provided for families re grief during the holidays |
<table>
<thead>
<tr>
<th>Highlights on Community EOY</th>
<th>All Committee Members</th>
<th>May</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fresh Start February (Cooking w/Kaiser)</td>
<td>Janine Ziegler</td>
<td>February</td>
</tr>
<tr>
<td>Enlist a Technology staffer to help facilitate the “Open Meetings” process for the CSSC</td>
<td>Dr. Windsor</td>
<td>January</td>
</tr>
<tr>
<td>Update regarding the College Fair at OHHS and Application night at CHFlowers HS sponsored by the</td>
<td>Dr. Jackson and Mrs. Caldwell</td>
<td>Mrs. Mickens-Murray suggested involving BOE members going forward</td>
</tr>
</tbody>
</table>
## District Steering Committee Rolling Agenda for 2022 - 2023 SY

<table>
<thead>
<tr>
<th>Date</th>
<th>Office of College Readiness</th>
<th>Follow-up needed regarding attendance numbers</th>
<th>CS contributed snacks and sodas</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 13, 2022</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November 3, 2022</td>
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<tr>
<td>May 4, 2023</td>
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<tr>
<td>June TBD</td>
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</table>

### OBJECTIVE 1:
There will be an update regarding the “Open Meetings” process in preparation for the next meeting in March.

<table>
<thead>
<tr>
<th>Action Item</th>
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<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Windsor will provide an update at the next meeting.</td>
<td></td>
<td>□ March 2, 2023</td>
</tr>
</tbody>
</table>

### OBJECTIVE 2:
The Fresh Start February Committee will provide a progress update report for the February event.

<table>
<thead>
<tr>
<th>Action Item</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Please email Janine to start the ball rolling if February is the target time by Kaiser</td>
<td></td>
<td>□ by Wednesday, January 11, 2023</td>
</tr>
<tr>
<td>Plan B = Leslie McFarland at 21st Century Expo</td>
<td></td>
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<tr>
<td>Will focus on smaller subset of schools to initiate this initiative</td>
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</tbody>
</table>
OBJECTIVE 3: The committee for the Highlights on Community Schools will begin to prepare for the EOY.

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<tr>
<th>Action Item</th>
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<tbody>
<tr>
<td>● Select committee members</td>
<td></td>
<td></td>
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<tr>
<td>Everyone here will be “voluntold” to serve in various ways needed; and those absent will also be assigned</td>
<td></td>
<td></td>
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<tr>
<td>● Format and audience</td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Dates, location, times</td>
<td></td>
<td></td>
</tr>
<tr>
<td>● Food (breakfast, lunch)</td>
<td></td>
<td></td>
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<tr>
<td>● Presenters</td>
<td></td>
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<tr>
<td>● Develop information to share and periodically update ti BOE</td>
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Next Meeting March 2, 2023

Items to discuss:

●

<table>
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<tbody>
<tr>
<td>Positive</td>
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<tr>
<td>Date</td>
<td>Notes</td>
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<td>-----------------</td>
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<tr>
<td>September 13, 2022</td>
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<td>May 4, 2023</td>
<td></td>
</tr>
<tr>
<td>June TBD</td>
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</table>

❖ Productive
❖ Kept the energy high even without a quorum
PGCPS District Steering Meeting
November 3, 2022
4:00 p.m. - 5:30 p.m.

Attendees List

- Nycal Anthony Townsend, Boys & Girls Club
- Dr. Suzanne Windsor, PGCEA
- Janine Hill, Kaiser Permanente
- Tony Randall, University of Maryland
- Judy Mickens-Murray, Board of Education
- David Curry, PGCEA-Associate Superintendent
- Sheila Jackson, PGCPS- Family & School Partnerships
- Martin Diggs, SEIU - 400
- Rhonda Caldwell, Kettering Baptist Church
- David Dzidzienyo, ASASP
- Erica Louison, United Way, NCA
- William Sellman, Local 2250
- Alvaro Ceron-Ruiz, Student Board of Education
- Christiana Alternate Board Member in Attendance
- Derek Flake, Prince George’s County Department of Social Services
- Robbin McNair, PGCPS - Restorative Approaches
- Ingrid Williams-Horton, PGCPS - Community Schools

MEETING NORMS/GROUND RULES

- Respect: Start and end on time, disagree with ideas - not people - ensure all voices are heard, collaborate.
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- Responsibility: Take responsibility for your own learning, share best practices, adopt a no-fault attitude, practice cell phone, and computer etiquette
- Celebrate: Our work, and accomplishments; affirm each other.

OUTCOMES

By the end of this meeting, we will have:

Objective 1: Shared Administrative Procedure 1100.

Objective 2: Created the subcommittees for the 2022-2023 initiatives.

Objective 3: Participated in a presentation on how the District Steering Committee can collaborate with the Office of College and Career Readiness.

Please Sign In - Office of Community Schools Sign-In Sheet

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| 4:00 p.m.-4:05 p.m. 5 minutes | Review Objectives  
|                | Clarify Roles  
|                | Note Taker: Dr. Sheila Jackson, Secretary  |
| 4:05 p.m. – 4:10 p.m. 10 minutes | Check-in: If you could host a talk show...who would be your first guest that you’d have on? |
### Committee Member | Talk show Guest | Reason?
---|---|---
Dr. Windsor | The Rock | Respect his mind!
Alvaro | Oprah | Can’t have a show without the queen!
Judy Mickens-Murray | Stephen Cobert | Like his talk show and his thoughts
Nycal | Prince | Know how he became so creative
Derek | Rev. Dr. MLKing | Southern black minister like him and agrees with his social justice stance
Rhonda | Kevin Hart, Chris Rock, and Chris Tucker | The kings of comedy
Ingrid | James Cordon | Carpool Karaoke
Sheila | Hillary Clinton | Our “should have been president” has given an awesome analysis of our current political climate and what will happen if the elections go a certain way

4:10 p.m. - 4:20 p.m. 10 minutes

- **Review Previous Meeting Action Items:**

  **Mental Health Workshop:** Dr. Williams-Horton will contact the Children’s Guild regarding scheduling a workshop in December 2022.

  **FAFSA:**
  - **Dr. Jackson** will spearhead the sub-committee (Virtual Resources)
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>September 13</td>
<td>Format: In-person; guidance provided as needed; encourage scheduling one-on-ones for focused assistance</td>
</tr>
<tr>
<td>November 3</td>
<td>Optional dates: Tuesday, October 25 and Wednesday, October 26</td>
</tr>
<tr>
<td>January 5, 2023</td>
<td>Date will be scheduled based on presenter availability</td>
</tr>
<tr>
<td>January 23</td>
<td>Time: 6 p.m. – 8 p.m.</td>
</tr>
<tr>
<td>March 2, 2023</td>
<td>Dr. Jackson will contact presenters (Dr. Graham, Doreen Hogan, and Alonzo Bailey) by Friday, September 16, 2022</td>
</tr>
<tr>
<td>May 4, 2023</td>
<td>Location options: Flowers High School or Fairmount Heights High School; Dr. Jackson and Dr. Williams-Horton will both work on securing the location</td>
</tr>
<tr>
<td>June TBD</td>
<td>Tech Support: Dr. Williams-Horton will contact Meghan regarding the meeting Zoom Link</td>
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<td>Dr. Jackson and Dr. Windsor will address registration and a meeting QR Code respectively</td>
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<td>Flyer: Dr. Jackson will create the flyer and ensure it is translated; projected completion date of Thursday, September 22, 2022 (after location is finalized)</td>
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<td></td>
<td>Dr. Jackson will ask the presenters what documents attendees should bring and create a checklist (connected to the flyer)</td>
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<td></td>
<td>Attendees will be asked to bring their own laptop; it was suggested that one or two laptops be made available in case an attendee does not have one</td>
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<tr>
<td></td>
<td>Prizes: United Way for donations – unassigned task</td>
</tr>
<tr>
<td></td>
<td>Suggestions: a few physical flyers at each high school; announce in schools (Associate Superintendents and Instructional Directors; Dr. Lassiter’s Weekly Updates); create a script of the verbiage for the reminder announcement – unassigned task</td>
</tr>
<tr>
<td></td>
<td>Suggestion: Teaser – Flyer - Reminder</td>
</tr>
</tbody>
</table>

**Conversational English Class:**

- Prince George's Community College classes are free and offered in the Fall, Winter, and Spring
- Format options: In-person and Virtual
- The CSCs will be informed of the classes and they are to share it with/throughout their schools
- **W. Rhodes** will send the PGCC brochure, of classes, to the Steering Committee

**Highlights on Community EOY:**

Planning to be addressed in a later meeting
Fresh Start February (Cooking with Kaiser):

- **J. Hill** will spearhead the initiative
- What is the cost?
- How will it be broadcasted?
- Must ensure Kaiser’s capabilities to broadcast
- Considerations: is it possible to host at Oxon Hill High School if Kaiser is not available?
- **R. Caldwell** will connect with J. Hill to create an outline of the initiative for the next meeting

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<tr>
<td>Mental Health (workshop)</td>
<td>Ingrid Williams-Horton</td>
<td>December</td>
<td>Children’s Guild</td>
</tr>
</tbody>
</table>
| FAFSA                        | TODAY: Dr. SJackson, Chair of the Subcommittee Decided to partner with the Office of College and Career Readiness (Mr. Bailey) and UMD (Dr. Graham) who have a fall schedule already planned | TODAY: October 6-25? Or 26?, 2022 - depending on presenter availability 6:00 p.m. - 7:30 p.m. | Bladensburg High PG Empowerment Center, UMD Senate Bill 0664 TODAY:  
  - Speaker confirmations needed by Friday, September 16, 2022  
  - Possible locations needed by Sep 22, 2022 |
| Conversational English classes (optional) | Whitney/ Janine | TBD | PGCC Whitney provided the flyer for courses from PGCC |
| Highlights on Community EOY | All Committee Members | May |                                                      |
District Steering Committee Rolling Agenda for 2022 - 2023 SY

September 13, 2022  November 3, 2022  January 5, 2023  January 23, 2023  March 2, 2023  May 4, 2023  June TBD

| Fresh Start February (Cooking w/Kaiser) | Janine Ziegler | February | Partnering with Doordash and partnering w/schools that have a food pantry within a 10 mile radius. 30 families. Possible funding source: Giant’s Nourishing Youth Round Up Program Will develop a subcommittee to further flesh out the entire process - will provide Plan A and B for 5-6 pm or 5:30-6:30 pm sessions |

United Way Report: from Erica Louison:
- Ride United that offers free transportation through Lyft
- Will schedule training to schools to provide access codes that cover $25.00 round trip rides
- Training tomorrow through Erica
- Also has leftover laptops to provide for upcoming events - just let her know.

Dr. Williams-Horton
- Collaboration for Mental Health workshops for a December timeframe with Student Services, Emily Pasco (Mental Health Coordinator)
- Kaiser Permanente may also be able to join in!
- Possible presentation to the new PCAC

4:20 p.m. - 4:35 p.m.  15 minutes

OBJECTIVE 1: Shared Administrative Procedure 1100.

enlist a Technology staffer to help facilitate the “Open Meetings” process for the CSSC

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<td>Dr. Windsor</td>
<td>January Meeting - let’s</td>
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OBJECTIVE 2: Created the subcommittees for the 2022-2023 initiatives.

- Mental Health
- Fresh Start February
- Highlights on Community Schools

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<tr>
<td>Janine Zeigler is chair Fresh Start February need volunteers</td>
<td></td>
<td>□</td>
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</table>

OBJECTIVE 3: Participated in a presentation on how the District Steering Committee can collaborate with the Office of College and Career Readiness.

Notes:

Presentation by Olivia Pearson, Supervisor of College Readiness

1. Offered to come back with a more detailed presentation if needed
2. Shared an overview of current processes:
   - College and Career Awareness building
   - Talking about deadlines
   - Financial Aid deadlines and sessions (OHHS last week)
   - Next week = College application assistance night at CHFHS
     ○ United Way offer wants to partner and offer $50.00 transportation support for the event as well as laptop giveaways
Planning a College and Career Decision Day for seniors at Bowie BaySox arena in the spring = opportunity to make a decision on the spot with colleges that have openings for admissions, military and business community career fairs where hiring can happen

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<td>United Way offer wants to partner and offer $50.00 transportation support for the event as well as laptop giveaways</td>
<td>Erica Louison &amp; Olivia Pearson</td>
<td></td>
</tr>
<tr>
<td>Provide volunteer workers to help at CHFHS next week - 6:00 - 8:30</td>
<td>Communicate with Olivia Pearson</td>
<td></td>
</tr>
<tr>
<td>How can we share the fliers for next week?</td>
<td>Communicate with Olivia Pearson</td>
<td></td>
</tr>
<tr>
<td>Refreshments for participants? 300-400 if a donor</td>
<td>Possibly Dr. Williams-Horton and Nycal Anthony-Townsend</td>
<td></td>
</tr>
<tr>
<td>Email Olivia to help with the spring event</td>
<td>Alvaro Ceron-Ruiz</td>
<td></td>
</tr>
</tbody>
</table>

Next Meeting January 5, 2023

Items to discuss:
- Open meetings law update
- Mental Health
- FreshStart February
### District Steering Committee Rolling Agenda for 2022 - 2023 SY

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
</table>
| September 13, 2022 | Active and energizing participation!!  
|             | Thanks, everyone!  
| November 3, 2022  | Great commitment even on a day off  
|             | Not working in silos = demonstration of how partnerships really work  |
| January 5, 2023 |   |
| January 23, 2023 |   |
| March 2, 2023 |   |
| May 4, 2023 |   |
| June TBD |   |

❖

Thanks, everyone!

❖

Great commitment even on a day off

❖

Not working in silos = demonstration of how partnerships really work
District Steering Committee Rolling Agenda for 2022 - 2023 SY

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  United Way, NCA

- William Sellman
  Local 2250

- Alvaro Cerón-Ruiz
  Student Board of Education

- Whitney Rhodes
  Prince George’s County Department of Social Services

- Ingrid Williams-Horton
  PGCPS - Community Schools

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  Board of Education

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  University of Maryland

MEETING NORMS/GROUND RULES

- Respect: Start and end on time, disagree with ideas - not people - ensure all voices are heard, collaborate.
- Engagement: Practice active listening, assume positive intent, appreciate the input, accept decisions – consensus.
- Responsibility: Take responsibility for your own learning, share best practices, adopt a no-fault attitude, practice cell phone, and computer etiquette
- Celebrate: Our work, and accomplishments; affirm each other.

OUTCOMES

By the end of this meeting, we will have

Objective 1: To elect a new Vice-Chair and Secretary to serve until 2024.

Objective 2: Create the subcommittees for the 2022-2023 initiatives.

Objective 3: OCS and partner updates.

Please Sign In - Office of Community Schools Sign-In Sheet

<table>
<thead>
<tr>
<th>TIME</th>
<th>AGENDA ITEMS</th>
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<tbody>
<tr>
<td>4:00 p.m.-4:05 p.m.</td>
<td>Review Objectives</td>
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<td>Clarify Roles</td>
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<td>Note Taker:</td>
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<tr>
<td>4:05 p.m. – 4:10 p.m.</td>
<td>Check-in: When someone finds out what you do for a living…what’s the first question they usually ask you?</td>
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</table>
## District Steering Committee Rolling Agenda for 2022 - 2023 SY

**September 13, 2022  November 3, 2022  January 5, 2023  January 23, 2023  March 2, 2023  May 4, 2023  June TBD**

<table>
<thead>
<tr>
<th>Time</th>
<th>Action Items</th>
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</table>
| 4:10 p.m. - 4:20 p.m. 10 minutes | **Review Previous Meeting Action Items:**  
Mental Health Workshop: **Dr. Williams-Horton** will contact the Children’s Guild regarding scheduling a workshop in December 2022.  
**FAFSA:**  
- **Dr. Jackson** will spearhead the sub-committee (Virtual Resources)  
- Format: In-person; guidance provided as needed; encourage scheduling one-on-ones for focused assistance  
- Optional dates: Tuesday, October 25 and Wednesday, October 26  
- Date will be scheduled based on presenter availability  
- Time: 6 p.m. – 8 p.m.  
- **Dr. Jackson** will contact presenters (Dr. Graham, Doreen Hogan, and Alonzo Bailey) by **Friday, September 16, 2022**  
- Location options: Flowers High School or Fairmount Heights High School; **Dr. Jackson** and **Dr. Williams-Horton** will both work on securing the location  
- Tech Support: **Dr. Williams-Horton** will contact Meghan regarding the meeting Zoom Link  
- **Dr. Jackson** and **Dr. Windsor** will address registration and a meeting QR Code respectively  
- Flyer: **Dr. Jackson** will create the flyer and ensure it is translated; projected completion date of Thursday, September 22, 2022 (after location is finalized)  
- **Dr. Jackson** will ask the presenters what documents attendees should bring and create a checklist (connected to the flyer)  
- Attendees will be asked to bring their own laptop; it was suggested that one or two laptops be made available in case an attendee does not have one  
- Prizes: United Way for donations – **unassigned task**  
- Suggestions: a few physical flyers at each high school; announce in schools (Associate Superintendents and Instructional Directors; Dr. Lassiter’s Weekly Updates); create a script of the verbiage for the reminder announcement – **unassigned task**  
- Suggestion: Teaser – Flyer - Reminder  

**Conversational English Class:**  
- Prince George’s Community College classes are free and offered in the Fall, Winter, and Spring
• Format options: In-person and Virtual
• The CSCs will be informed of the classes and they are to share it with/throughout their schools
• **W. Rhodes** will send the PGCC brochure, of classes, to the Steering Committee

**Highlights on Community EOY:**

Planning to be addressed in a later meeting

**Fresh Start February (Cooking with Kaiser):**

• **J. Hill** will spearhead the initiative
• What is the cost?
• How will it be broadcasted?
• Must ensure Kaiser’s capabilities to broadcast
• Considerations: is it possible to host at Oxon Hill High School if Kaiser is not available?
• **R. Caldwell** will connect with J. Hill to create an outline of the initiative for the next meeting

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<tr>
<th>Action Item</th>
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<th>Due Date</th>
<th>Status/Comments</th>
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<tbody>
<tr>
<td>Mental Health (workshop)</td>
<td>Ingrid Williams-Horton</td>
<td>December</td>
<td>Children’s Guild</td>
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</table>
| FAFSA                | TODAY: Dr. SJackson, Chair of the Subcommittee | TODAY: October 6-25? Or 26?, 2022 - dependin on presenter availability 6:00 p.m. - 7:30 p.m. | Bladensburg High PG Empowerment Center, UMD Senate Bill 0664 TODAY:
  • Speaker confirmatio ns needed by Friday, September 16, 2022
  • Possible locations needed by Sep 22, ... |
### District Steering Committee Rolling Agenda for 2022 - 2023 SY

- **September 13, 2022**
- **November 3, 2022**
- **January 5, 2023**
- **January 23, 2023**
- **March 2, 2023**
- **May 4, 2023**
- **June TBD**

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<tbody>
<tr>
<td>4:20 p.m. - 4:35 p.m.</td>
<td><strong>OBJECTIVE 1: To elect a new Vice-Chair and Secretary to serve until 2024.</strong></td>
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<td>Nomination was placed on the floor for Rhonda Caldwell as the Vice-Chair and Sheila Jackson, Whitney Palin-Rhodes and Dr. Suzanne Windsor as the Secretary.</td>
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<td>Rhonda Caldwell is unopposed and will remain the Vice-Chair.</td>
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<td>Whitney Palin-Rhodes declined the nomination.</td>
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<td>Dr. Suzanne Windsor declined.</td>
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<td>Dr. Sheila Jackson will be the new Secretary.</td>
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District Steering Committee Rolling Agenda for 2022 - 2023 SY

September 13, 2022  November 3, 2022  January 5, 2023  January 23, 2023  March 2, 2023  May 4, 2023  June TBD

4:35 p.m. - 4:55 p.m.  20 minutes

OBJECTIVE 2: Create the subcommittees for the 2022-2023 initiatives.

- Subcommittees for the 2022-2023 initiatives will be created in a later meeting

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4:55 p.m. - 5:05 p.m.  10 minutes

OBJECTIVE 3: OCS and partner updates.

- Partner update: Dr. Ingrid registered Office of Community Schools for the Giant Nourishing: Youth Round-Up Program; $26,000 was awarded

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5:05 p.m. - 5:10 p.m.  5 minutes

Next Meeting November 3, 2022

ough OCS; assign to the A. Ceron-Ruiz and Christiana to consider further
Items to discuss:

● Consideration to addressing Women of Color and Pre-natal Care; Office of Community Schools (OCS) offers Wellness Wednesdays

● Consideration of a video statement about the work of the OCS from a student to students; in the interest of students knowing the resources available to them, and their families, through OCS; assign to the A. Ceron-Ruiz and Christiana to consider further

● Agenda Items: Meaning of “hybrid” meetings to Steering Committee members; FAFSA event updates; status of Children’s Guild Workshop for December

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<td>❖ Having an in-person meeting</td>
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PGCPS District Steering Meeting
August 3, 2022
12:00 p.m. - 3:30 p.m.

Attendees List

- Nycal Anthony Townsend, Boys & Girls Club
- Dr. Suzanne Windsor, PGCEA
- Janine Hill, Kaiser Permanente
- Tony Randall, University of Maryland

- Board of Education
- David Curry, PGCPS-Associate Superintendent
- Sheila Jackson, PGCPS- Family & School Partnerships
- SEIU - 400

- Rhonda Caldwell, Kettering Baptist Church
- David Dzidzienyo, ASASP
- Erica Louison, United Way, NCA
- William Sellman, Local 2250

- Board of Education
- Whitney Rhodes, Prince George's County Department of Social Services
- Robbin McNair, PGCPS - Restorative Approaches
- Ingrid Williams-Horton, PGCPS - Community Schools

MEETING NORMS/GROUND RULES

- **Respect**: Start and end on time, disagree with ideas - not people - ensure all voices are heard, collaborate.
- **Engagement**: Practice active listening, assume positive intent, appreciate input, accept decisions – consensus.
- **Responsibility**: Take responsibility for your own learning, share best practices, adopt a no-fault attitude, practice cell phone, and computer etiquette
- **Celebrate**: Our work, accomplishments; affirm each other.

OUTCOMES

By the end of this meeting, we will have:

Objective 1: Reviewed the implemented projects from Y 21-22

Objective 2: Reviewed the Needs Assessment Data and identified the needs of our stakeholders.

Objective 3: Implemented plans and projects for the upcoming 22-23 School Year.

Objective 4: Discussed and collaborated on how to increase efficacy.

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<tr>
<td>12:00 p.m.-12:05 p.m. 5 minutes</td>
<td>Review Objectives  Clarify Roles</td>
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<tr>
<td>12:05 p.m. – 12:20 p.m.</td>
<td>Check-in: Introductions</td>
</tr>
<tr>
<td>12:05 p.m. – 12:20 p.m.</td>
<td>What is your name?</td>
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<tr>
<td>12:05 p.m. – 12:20 p.m.</td>
<td>What is your office/organization, etc.?</td>
</tr>
<tr>
<td>12:05 p.m. – 12:20 p.m.</td>
<td>What is your position?</td>
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<tr>
<td>12:05 p.m. – 12:20 p.m.</td>
<td>Describe your summer using only a movie title?</td>
</tr>
<tr>
<td>12:20 p.m. – 12:30 p.m.</td>
<td>Review Previous Meeting Action Items:</td>
</tr>
<tr>
<td>Action Item</td>
<td>Assigned</td>
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<tr>
<td>12:30 p.m. – 12:50 p.m.</td>
<td>OBJECTIVE 1: Review SY 21-22 projects</td>
</tr>
<tr>
<td>12:30 p.m. – 12:50 p.m.</td>
<td>Additional Considerations/Discussion 1.</td>
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<tr>
<td>Action Item</td>
<td>Assigned</td>
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<tr>
<td>12:50 p.m. – 1:10 p.m.</td>
<td>OBJECTIVE 2: Review Needs Assessment Data</td>
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<tr>
<td>12:50 p.m. – 1:10 p.m.</td>
<td>What are the identified needs of the stakeholders?</td>
</tr>
<tr>
<td>12:50 p.m. – 1:10 p.m.</td>
<td>Additional Considerations/Discussion</td>
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<tr>
<td>Mental Health (workshop) December Children’s Guild</td>
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<td>FAFSA October 6, 2022 Tentative Bladensburg High 6:00 p.m. in person</td>
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<td>Offer conversational English Classes PGCC (Janine/Whitney)</td>
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EOY Highlights on Community Schools **May**

Food Shopping on a Budget Webinar and then Kooking w/Kaiser (virtual) use schools that have food pantries. Maximum of 30 families. **Fresh Start**

**February**

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1:10 p.m. - 1:30 p.m. 20 minutes

**OBJECTIVE 3:** Implement plans and projects for SY 22 - 23 that directly correlate with the needs assessment

- Outline list of projects
- Dates/timeframes
- Roles & responsibilities

Additional Considerations/Discussion
1.

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1:30 p.m. - 1:50 p.m. 20 minutes

**OBJECTIVE 4:** Discussion and collaboration on how to increase efficacy.

Additional Considerations/Discussion
1.
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1:40 p.m - 1:50 p.m
10 minutes

Next Meeting

Items to discuss:

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