



# CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COURSE GUIDE

*SPRING 2021 SESSION*

**UPDATED - NEW COURSE SECTIONS ADDED**

*VIRTUAL (ONLINE)*



Division of Human Resources - Office of Professional Learning & Leadership  
Telephone: (301) 749-5238 Email: [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org)



Dear Colleagues,

Welcome to the Continuing Professional Development (CPD) Course Guide, a compilation of credit bearing professional learning opportunities offered to employees of Prince George's County Public Schools for the Spring 2021 Session.

All Spring 2021 Session courses will be held in a virtual format. The Semester begins January 11, 2021 and runs through June 18, 2021. Mandatory virtual meeting dates are listed in the Guide, under the course description.

Targeted professional and personal learning opportunities are available to all employees. These offerings focus on requisite skills and knowledge that enhance your performance and impact as a professional. Required coursework for certification from the Maryland State Department of Education (MSDE) is also offered to employees.

We commit to ensure that all training and professional learning opportunities are implemented with sound research and pedagogy (See Appendix B). These offerings are specific and tailored to meeting systemic priorities, performance appraisal results and student achievement data, where applicable.

We are pleased to provide professional learning opportunities for all employees. If you are interested in professional learning opportunities not currently offered, please contact us and let us know.

We look forward to serving you. Please do not hesitate to reach out should you need more support.

*Kristi I. Murphy, Ed.D.*  
Chief Human Resources Officer

*Kristi L. Holden, Ed.D.*  
Director of Professional Learning  
Office of Professional Learning & Leadership  
Division of Human Resources

*Anyone who requires an auxiliary aide/service for effective communication in order to participate in Professional Learning Opportunities, should contact the Office of Professional Learning & Leadership at [office.prolearnlead@pgcps.org](mailto:office.prolearnlead@pgcps.org). Requests should be made as soon as possible, but no later than 48 hours prior to the class opening.*



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*This catalog is a compilation of Continuing Professional Development (CPD) courses available within PGCPs; however, refer to MyPPS for the most current, and accurate course schedule and cancelations.*

# SECTION 1 - COURSE INFORMATION

## Continuing Professional Development (CPD) Credit Course Information – Policies, Procedures and Processes

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### Assessment Procedures for Participants

All CPD courses are graded on a pass/fail basis and are recorded on the Professional Development Report Form (PDR) within thirty (30) days after the semester has ended.

### Attendance

CPD credits are awarded based on hours of the course. Course participants are expected to arrive on time, attend ALL classes, and complete all assignments. Course participants are not permitted to miss any classes for a one-credit or two-credit course, or more than one class for a three-credit course and still be eligible for credit. If an extenuating circumstance should arise, the participant should contact the course instructor if he/she is going to miss a class. Children are not permitted to attend classes. Please make arrangements for child care prior to the first session.

### Calculation of Continuing Professional Development (CPD) Credits for a Course

The number of CPD credits assigned to each course is based on the number of hours participants are engaged in course activity with the instructor.

- 15 hours of activity = 1 credit
- 30 hours of activity = 2 credits
- 45 hours of activity = 3 credits

### Certification/Salary Lane Changes/Certification Renewals

Upon successful completion of a course participants should contact the Office of Certification at [certification@pgcps.org](mailto:certification@pgcps.org) or 301-952-6353 to discuss certification, salary lane changes or certification renewal.

### Continuing Professional Development (CPD) Credit Courses

Continuing Professional Development (CPD) experiences provide opportunities for Maryland educators to earn credits necessary for obtainment and/or renewal of Maryland State Department of Education certification. In PGCPs, credits may also count towards salary advancements. Please contact the Office of Certification at [certification@pgcps.org](mailto:certification@pgcps.org) or 301-952-6353 for specific details.

### Continuing Professional Development (CPD) Courses Eligible for Certificate Renewal

Courses that have been approved by the Maryland State Department of Education (MSDE) and have a MSDE course number such as (16-00-00) hold CPD credit and can be used toward renewal of the teaching certificate. Please contact the Office of Certification at [certification@pgcps.org](mailto:certification@pgcps.org) or 301-952-6353 for specific required courses. The Office of Certification can provide an audit of the courses needed to renew your teaching certificate.

## Continuing Professional Development (CPD) Courses Eligible for Initial Certification

Some CPD courses can be used to obtain an initial teaching certification. Please contact the Office of Certification at [certification@pgcps.org](mailto:certification@pgcps.org) or 301-952-6353 for specific required courses. The Office of Certification can provide an audit of the courses needed to obtain your teaching certificate.

## Course Cancellation and Postponement Policy

The Office of Professional Learning & Leadership (OPLL) reserves the right to cancel any offering when there is insufficient enrollment or at the discretion of the Coordinator. In instances where participants have paid a fee for a course that is canceled, the participant may receive a full refund or are given the opportunity to enroll in another course. OPLL also reserves the right to postpone classes, limit registration, and assign registration priority when deemed necessary. Participants will be notified of any changes before the class begins via the system email.

## Course Evaluation

At the conclusion of all programs conducted for state-approved credit, an electronic evaluation is completed by each participant. Instructors will guide evaluations, and participants need to bring their laptops to complete their evaluations. Occasionally, the Office of Professional Learning & Leadership (OPLL) will follow up these assessments with surveys, focus groups, and interviews. Individuals can also forward additional comments, suggestions, and reactions to the Office of Professional Learning & Leadership, Oxon Hill Staff Development Center, 7711 Livingston Road, Room 206, Oxon Hill, MD 20745, or email [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org).

## Course Schedules

PGCPS offers professional development opportunities throughout the school year. Semesters include Spring (January-June), Summer (July-August) and Fall (September–December) sessions. Continuing Professional Development courses can be offered Monday through Friday beginning any time after 4:30 p.m. during the school year. Select courses are offered online or at alternate times. Specific meeting dates and times for courses can be located in the Professional Development Course Guide and on MyPPS. Scheduled classes will be held if PGCPS is closed for students and it is a scheduled workday for staff.

## Dropping /Withdrawing from a Course

If a participant is unable to participate in a course, he/she should notify the instructor and log into MyPPS and drop the course. For courses where a fee is required, please refer to the Refund Policy on page 4.

## Duplicate Professional Development Reports

Professional Development Reports are provided to participants within 4-6 weeks upon course completion. Duplicate copies of Professional Development Reports can be obtained for a fee of \$15. Requests for duplicate copies should be directed to [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org). Payment must be made through My School Bucks prior to the issuance of a duplicate Professional Development Report.

## Eligibility to Participate in Professional Learning Opportunities

Any current PGCPS employee can participate in courses. Non-Employees are eligible to participate in Continuing Professional Development (CPD) credit courses only if space is available. Please note, any non-PGCPS employee will be charged a \$20 processing fee, in addition to any course fees. Some courses are designed for specific audiences and will be restricted. Employees that are on sick leave or extended leave are not permitted to attend courses.

## Emergency/School Closings – Cancellation of Class

All PGcps professional learning opportunities are canceled when schools are closed or evening activities are canceled. When scheduled courses cannot be held because of a holiday or an emergency/school closing (snow, power outage, heat-related conditions, etc.), the missed class time **MUST** be made up for credit courses. Every opportunity will be made to reschedule non-credit courses. Please check the PGcps website at [www1.pgcps.org](http://www1.pgcps.org) for emergency/school closings and related updates.

## Enrollment in More than One Course

Participants can take more than one course at a time as long as they pay for each course (where applicable) and the schedules for the courses do not conflict with each other.

## Fees and Tuition for Continuing Professional Development (CPD) Courses

CPD credit-bearing courses are typically financed by participants. Certain courses are provided to participants with reduced or waived fees due to system priorities or available funding sources. These low or no cost fees provide on-going, state-approved professional development opportunities without the higher cost of college/university tuition. The assessed fees will cover materials and personnel costs necessary to conduct each course. Fees are noted with the course description in the Professional Learning Course Guide and on MyPPS. The current cost for CPD credit-bearing courses is listed below.

1 Credit Course: \$75

2 Credit Course: \$150

3 Credit Course: \$225

## Inclement Weather Policy

All PGcps professional learning opportunities are canceled when schools are closed or evening activities are canceled. Please check the PGcps website at [www1.pgcps.org](http://www1.pgcps.org) for weather related updates. Additional information is included above under Emergency/School Closings – Cancellation of Class.

## Incomplete Policy

Participants in CPD courses are expected to complete all course work by the **last scheduled class** meeting. Only for extraordinary reasons will an “incomplete” be assigned by the instructor. In such cases, permission must be secured **in writing** prior to the conclusion of the course and work must be received no later than **three days after the course has ended**, if credit is to be awarded.

## Non-PGcps Employees

Continuing Professional Development (CPD) credit courses may be available to non-employees when space is available. Participants who are not employed by PGcps and are interested in Continuing Professional Development credit courses are registered when space is available and are assessed an additional administrative fee of \$20.00 for each course. Registrants not employed by PGcps must contact the Office of Professional Learning & Leadership at (301)749-5238 or [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org) to schedule an appointment to register and pay for course. Complete payment must be made at the time of registration. NO WALK-INS will be accepted at OHSDC. Please call for an appointment.

## Online Courses

All CPD courses held for the 2021 Spring Session will take place in a Virtual (Online) format.



## Payment for Courses

Payment for courses must be made at the time of registration. If payment is not made at the time of registration, registrants will be dropped from the course. All payments for courses are to be made through My School Bucks. The only exception to this payment method is for non-PGCPS employees registered for CPD courses, who must meet with the coordinator to pay for courses. Detailed directions on how to pay for courses through My School Bucks can be found on page 8.

## Professional Development Reports (PDRs)

The Professional Development Report (also called Professional Grade Report) is the document that participants need to provide to the Office of Certification to show course completion and the earning of credits toward renewing their Teaching Certificate.

Professional Development Reports take approximately 4-6 weeks to be processed, after grade reports and final rosters are submitted by the course instructor to the Office of Professional Learning & Leadership. Once the Office of Professional Learning & Leadership has processed the forms, a copy will be emailed to the participant from sender [noreply@pgcps.org](mailto:noreply@pgcps.org). For information purposes, a copy will be sent to the Office of Certification. The Professional Development Report for non-PGCPS employees will be sent to the participant's home address. It is the participant's responsibility to submit the Professional Development Report to the Office of Certification and/or the Maryland State Department of Education (MSDE).

## Professional Library

The Professional Library at Bonnie F. Johns Educational Media Center (BJEMC) is an excellent source for journals, periodicals, professional books, ERIC research assistance, and curriculum materials. It is located at 8437 Landover Road, Landover, MD 20785. Please call the Professional Library at 301-386-8208 prior to visiting.

## Refund Policy

No refunds will be granted after the first face-to-face meeting of an online course. To request a refund, individuals should email the Office of Professional Learning & Leadership at [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org) and cite the reason for requesting a refund, (make sure to include his/her EIN). If the request comes prior to class beginning, participants will receive a 75% refund after transaction fees are collected; if the request for a refund is made after class begins, participants will receive a 50% refund after transaction fees are collected.

## Registration for Professional Learning Opportunities (Credit and Non-Credit)

Interested employees must register for Professional Learning Opportunities using MyPPS. MyPPS will indicate when a course is full - interested participants will have an opportunity to be placed on a wait list. Non-PGCPS employees interested in Continuing Professional Development (CPD) credit courses must contact the Office of Professional Learning & Leadership at (301)749-5238 or [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org) to schedule an appointment to register, after completing the Non-PGCPS Employee Registration form located on page 7. Detailed directions on registering for a course can be found on page 6.

## Reporting Credit

Professional Development Reports (PDRs), demonstrating your successful completion of a course are issued at the end of each semester. It takes the Office of Professional Learning & Leadership 4-6 weeks to process these reports. Each participant will be emailed a copy of their PDR. Participants are to keep a copy for their own records and to print one and take to the Office of Certification, Sasscer Administration Building, Room 108, with a completed Evidence of Certification/Salary Adjustment Form. Course participants who are not employed by PGCPs will receive their PDR via the US Mail and must provide their address at the time of registration. **System personnel requesting PDRs from previous semesters must pay a \$15.00 fee to process the request.**

## Textbooks

Courses requiring the purchase of textbooks prior to the start of a course are noted with the course description in the Professional Learning Course Guide and on MyPPS. A textbook listing can be found on pages 10 - 12.

## Unsuccessful Completion of Credit Professional Development Courses

If all course requirements are not met and/or a participant does not pass a course, credit will not be issued. To receive credit, participants must re-register, pay the appropriate course fee, and successfully complete the course.

## Virtual (Online) Continuing Professional Development (CPD) Courses

All CPD courses held for the 2021 Spring Session will take place in a Virtual (Online) format. Dates listed under each course are Virtual meeting dates; the remaining hours will be held online. Instructors will provide the course time breakdown to meet the required hours to all participants in the registered MyPPS Section and will be available to assist participants with coursework.

# SECTION 1 - COURSE INFORMATION

## Registration Process

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Registration for courses is completed through MyPPS (see directions below). Please search for the MyPPS Section# listed for the course you are interested in. If a course is full, it will be indicated in MyPPS and participants will have an opportunity to be placed on a wait list. Non-PGCPS employees interested in taking Continuing Professional Development (CPD) credit courses must contact the Office of Professional Learning & Leadership at (301)749-5238 or [office.profflearnlead@pgcps.org](mailto:office.profflearnlead@pgcps.org) to schedule an appointment to register after completing the Non-PGCPS Employee Registration form located on page 7.

### How to Access MyPPS

1. From the **PGCPS Homepage**, access the **Staff Portal**
2. Click on the **Applications** menu and select **MyPPS**
3. Enter your PGCPS username and password (the same one used for email)
4. Click **Sign In**

### How to Search for a Course or Section #

1. Select the **My Courses** tab.
2. Locate the **Search Courses** box.
3. Click on **Advanced Search**
4. Enter the **Course #** or **Section #** (The MyPPS Section# is listed in the course description)
5. Click **Search**
6. Click a **course** or **section title** to view additional details.
7. Click the **Sections** tab to review available dates/times.

### How to Register for a Course

1. Click the **section tab/title** to view more details about the course.
2. Click the blue **Register** button.
3. Click **Next** to confirm your registration.
4. If prompted, select the type of credit (No Credit or CPD)
5. A confirmation message will appear and will also be sent to your PGCPS email.

Registration for the Spring II Semester will open in MyPPS on **Monday, March 29, 2021** and will close on **Friday, April 16, 2021**. As a reminder, in order for the course registration process to be completed, course payment is required by **April 16, 2021**. **If payment is not made by April 16, 2021 you will not be registered for the course.**

### How to Drop/Withdraw from a Course

1. If you are unable to attend a course, withdraw from the course.
2. On the **My Courses** tab, locate the **My Courses** channel.
3. Click the icon to the right of the course from which you need to withdraw.
4. Confirm your withdrawal on the next screen.
5. You will receive an email confirming your withdraw status.

# Registration Form for Non-PGCPS Employees

Upon completion of this form, please call the Office of Professional Learning & Leadership at (301)749-5238 or [office.proflearnlead@pgcps.org](mailto:office.proflearnlead@pgcps.org) to schedule an appointment to register and pay for course(s) requested.

<i>Email Address</i>		<i>Today's Date</i> (mm/dd/yy)
<i>Last Name</i>	<i>First Name</i>	<i>MI</i>
<i>Home Address</i>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Home Phone</i> ( )	<i>Mobile Phone</i> ( )	<i>Social Security Number</i> xxx-xx-
<i>School</i>		<i>Grade/Subject</i>

<b>1</b>	<i>Section Number</i>	
	<i>Course Title</i>	
	<i>Begin/End Date(s)</i>	
	<i>Cost</i>	
<b>2</b>	<i>Section Number</i>	
	<i>Course Title</i>	
	<i>Begin/End Date(s)</i>	
	<i>Cost</i>	
<b>3</b>	<i>Section Number</i>	
	<i>Course Title</i>	
	<i>Begin/End Date(s)</i>	
	<i>Cost</i>	

**PLEASE BE SURE TO BRING THIS RECEIPT WITH YOU ON THE FIRST DAY OF CLASS**

Date Processed (mm/dd/yyyy)	OPLL Staff Member (Print Name)	OPLL Staff Member (Signature)
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# SECTION 1 - COURSE INFORMATION

## Payment Process

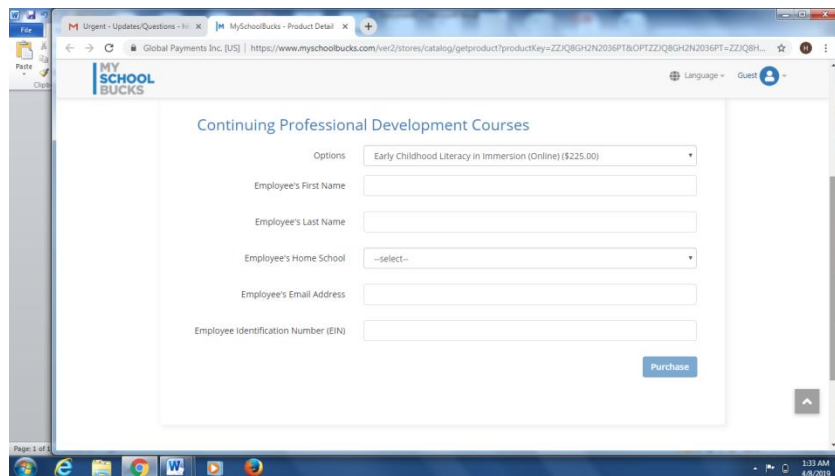
### Payment of Course/Tuition

My School Bucks is a safe, easy way to pay for courses online. The service allows anyone to pay using credit cards without sharing financial information. You may use all major credit cards and/or a bank card. Payment through My School Bucks can be accessed in My PPS, under the Course Description. Be sure to click the link to make a payment when registering for a course. Payment must be made to complete the registration process.

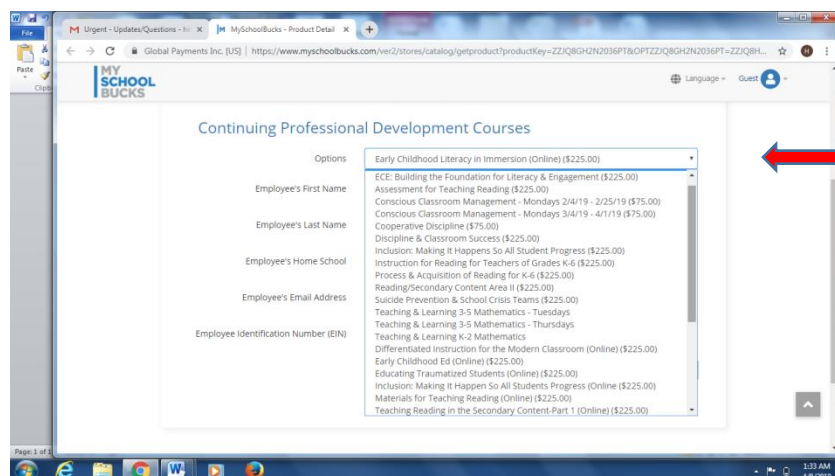
Note: When fees are listed as WAIVED or N/A, this applies to current PGCPs employees ONLY. Non-PGCPs employees must pay the assessed fees/course costs for Continuing Professional Development (CPD) credit courses.

### How to Pay for a Course Using My School Bucks

**STEP 1:** "Click" the link noted under Course Description to make payment. (It reads: To make payment, please visit this link <https://goo.gl/HXDL61>) Note: The link will open to the screen below.



**STEP 2:** "Click" Options to select the course you are registering for.



**STEP 3:** Complete the remaining information requested - First Name/Last Name/Home School/Email Address and EIN. "Click" **-select-** to locate your Home School.

Continuing Professional Development Courses

Options: Early Childhood Literacy in Immersion (Online) (\$225.00)

Employee's First Name:

Employee's Last Name:

Employee's Home School: --select--

Employee's Email Address:

Employee Identification Number (EIN):

Purchase

**STEP 4:** Click the **blue Purchase** box to complete your transaction.

Continuing Professional Development Courses

Options: Early Childhood Literacy in Immersion (Online) (\$225.00)

Employee's First Name:

Employee's Last Name:

Employee's Home School: --select--

Employee's Email Address:

Employee Identification Number (EIN):

Purchase


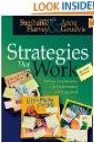
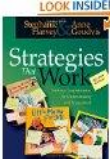
**STEP 5:** Print our confirmation.

**NOTE:** Registration for the Spring II Semester will open in MyPPS on **Monday, March 29, 2021** and will close on **Friday, April 16, 2021**. As a reminder, in order for the course registration process to be completed, course payment is **required by April 16, 2021**. **If payment is not made by April 16, 2021, you will not be registered for the course.**

# SECTION 1 - COURSE INFORMATION

## Textbook Listing

Course Name	Textbook	Author/Publisher/ISBN
Assessment for Teaching Reading <b>New Textbook</b>	<b><u>Understanding Reading Problems: Assessment and Instruction</u></b> 	Jean Wallace, Gillet, Charles A. Temple, Codruta N. Temple and Alan Crawford  ISBN: 9780133846614
Inclusion: Making it Happen So All Students Progress	<b><u>Including Students with Special Needs: A Practical Guide for Classroom Teachers, 6/E</u></b> 	Phillip Schlechty ISBN-13:9780787961657 ISBN-10: 0787961655
Instruction of Reading for Teachers of Grades K-6	<b><u>Strategies that Work</u></b> 2 <sup>nd</sup> Edition 	Stephanie Harvey & Anne Goudvis  Stenhouse Publishers ISBN: 978157110481
Learning and the Brain	<b><u>How the Special Needs Brain Learns</u></b> 3 <sup>rd</sup> Edition	David A.Sousa  ISBN: 9781506327020
Literacy in the Secondary Content Area - Part I (Check with Instructor Prior to Purchasing)	<b><u>Inside Words</u></b> Tools for Teaching Academic Vocabulary Grades 4-12 	Janet Allen Stenhouse Publishers ISBN: 978-1-57110-399-4
Literacy in the Secondary Content Area - Part I (Check with Instructor Prior to Purchasing)	<b><u>Strategies that Work</u></b> 2 <sup>nd</sup> Edition 	Stephanie Harvey & Anne Goudvis  Stenhouse Publishers ISBN:978-1-57110-481
Literacy in the Secondary Content Area - Part I (Check with Instructor Prior to Purchasing)	<b><u>Reading to Learn in the Content Areas</u></b> 8 <sup>th</sup> Edition (with DVD) 	Judy Richardson, Raymond Morgan and Charlene Fleener  Wadsworth Cengage Learning ISBN: 13:978-0-495-50606-5
Literacy in the Secondary Content Area - Part II (Check with Instructor Prior to Purchasing)	<b><u>Inside Words</u></b> Tools for Teaching Academic Vocabulary Grades 4-12 	Janet Allen Stenhouse Publishers ISBN: 978-1-57110-399-4
Literacy in the Secondary Content Area - Part II (Check with Instructor Prior to Purchasing)	<b><u>Strategies that Work</u></b> 2 <sup>nd</sup> Edition 	Stephanie Harvey & Anne Goudvis  Stenhouse Publishers ISBN:978-1-57110-481

Course Name	Textbook	Author/Publisher/ISBN
Teaching Reading in the Secondary Content Area - Part II (Check with Instructor Prior to Purchasing)	<u>Reading to Learn in the Content Areas</u> 8 <sup>th</sup> Edition (with DVD) 	Judy Richardson, Raymond Morgan and Charlene Fleener  Wadsworth Cengage Learning  ISBN: 13:978-0-495-50606-5
Materials for Teaching Reading	<u>Strategies that Work</u> 2 <sup>nd</sup> Edition 	Stephanie Harvey & Anne Goudvis  Stenhouse Publishers  ISBN: 978157110481
Process and Acquisition of Reading for K-6	<u>Strategies that Work</u> 2 <sup>nd</sup> Edition 	Stephanie Harvey & Anne Goudvis  Stenhouse Publishers  ISBN: 978-1-57110-481



## ESOL Courses

Course Name	Textbook	Author
Early Childhood Literacy for English Language Learners (ELLs)	<b><u>The Young Child's Memory for Words: Developing First and Second Language and Literacy</u></b> 	Daniel R. Meier
Second Language Acquisition/Culture (K-12 Focus)	<b><u>Getting Started with English Language Learners</u></b> 	Judie Haynes
Strategies for Teaching ELLs in the Mainstream Classroom	<b><u>Teaching English Language Learners</u></b> 	Judie Haynes and Debbie Zacarian
Teaching Reading and Writing to ELL Students (K-6 Focus)	<b><u>Teaching Reading and Comprehension to English Learners, K-5</u></b> 	Margarita Calderon
Teaching Reading and Writing to ELL Students (7-12 Focus)	<b><u>Teaching Reading to English Language Learners Grades 6-12</u></b> 	Margarita Calderon

Additional required textbook information may be provided by the course presenter and/or during the registration process.

These books are available at <http://www.amazon.com>.

# SECTION 2- CERTIFICATION MARYLAND DEPARTMENT OF EDUCATION (MSDE) CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT COURSES – Virtual (Online)

## UPDATED – NEW COURSE SECTIONS ADDED

### Assessment for Teaching Reading (MSDE# 20-00-42RC)

This course is a required MSDE course designed to assist teachers in becoming proficient consumers and users of classroom-based assessments and assessment data. Instruction will focus on building knowledge of the purposes of assessment, types of assessment tools, how to administer and use several valid, reliable, well-researched formal and informal assessments of reading and related skills including effective interpretation of results and how to communicate assessment results.

Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

#### MyPPS Section #25848



**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Helen Zublic Fain

#### Schedule

04/26/2021 Mon 04:30 PM – 8:00 PM  
 04/28/2021 Wed 04:30 PM – 8:00 PM  
 05/03/2021 Mon 04:30 PM – 8:00 PM  
 05/05/2021 Wed 04:30 PM – 8:00 PM  
 05/10/2021 Mon 04:30 PM – 8:00 PM  
 05/12/2021 Wed 04:30 PM – 8:00 PM  
 05/17/2021 Mon 04:30 PM – 8:00 PM

05/19/2021 Wed 04:30 PM – 8:00 PM  
 05/24/2021 Mon 04:30 PM – 8:00 PM  
 05/26/2021 Wed 04:30 PM – 8:00 PM  
 06/02/2021 Wed 04:30 PM – 8:00 PM  
 06/07/2021 Mon 04:30 PM – 8:00 PM  
 06/09/2021 Wed 04:30 PM – 8:00 PM

#### MyPPS Section #25849



**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Howard Brent

#### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
 04/29/2021 Thu 04:30 PM – 8:00 PM  
 05/04/2021 Tue 04:30 PM – 8:00 PM  
 05/06/2021 Thu 04:30 PM – 8:00 PM  
 05/11/2021 Tue 04:30 PM – 8:00 PM  
 05/18/2021 Tue 04:30 PM – 8:00 PM  
 05/20/2021 Thu 04:30 PM – 8:00 PM


05/25/2021 Tue 04:30 PM – 8:00 PM  
 05/27/2021 Thu 04:30 PM – 8:00 PM  
 06/01/2021 Tue 04:30 PM – 8:00 PM  
 06/03/2021 Thu 04:30 PM – 8:00 PM  
 06/08/2021 Tue 04:30 PM – 8:00 PM  
 06/10/2021 Thu 04:30 PM – 8:00 PM

## Inclusion: Making it Happen So All Students Progress (MSDE# 20-16-05)

This course is a required MSDE course designed to assist teachers in identifying and assessing special needs students. Participants are introduced to a variety of instructional techniques and approaches for possible use with special needs students. Workshop activities will focus on topics such as adjusting instruction within specific content areas, behavior problems in the classroom, teacher and peer attitudes, and parent conferencing.

Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.


<b>MyPPS Section #26127</b>		Location: <b>Virtual (Online)</b>
Credit Types: <b>CPD</b>	Credits <b>3.00</b>	Hours <b>45.00</b> Reg. Fee: <b>\$225.00</b>
Coordinator(s): Rainya Miller		Presenter: TBD
<b>Schedule</b>		
04/26/2021 Mon 04:30 PM – 8:00 PM		05/19/2021 Wed 04:30 PM – 8:00 PM
04/28/2021 Wed 04:30 PM – 8:00 PM		05/24/2021 Mon 04:30 PM – 8:00 PM
05/03/2021 Mon 04:30 PM – 8:00 PM		05/26/2021 Wed 04:30 PM – 8:00 PM
05/05/2021 Wed 04:30 PM – 8:00 PM		06/02/2021 Wed 04:30 PM – 8:00 PM
05/10/2021 Mon 04:30 PM – 8:00 PM		06/07/2021 Mon 04:30 PM – 8:00 PM
05/12/2021 Wed 04:30 PM – 8:00 PM		06/09/2021 Wed 04:30 PM – 8:00 PM
05/17/2021 Mon 04:30 PM – 8:00 PM		

## Instruction of Reading for Teachers of Grades K-6 (MSDE# 20-00-41RC)

This course is a required MSDE course designed to give the classroom teacher familiarity with an array of research-based instructional techniques and strategies in the area of reading. Participants will learn Instructional routines and strategies in the five major components of reading instruction: phonological and phonemic awareness phonics, spelling and word study, fluency development, vocabulary, and Comprehension.

Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #25851</b>		Location: <b>Virtual (Online)</b>
Credit Types: <b>CPD</b>	Credits <b>3.00</b>	Hours <b>45.00</b> Reg. Fee: <b>\$225.00</b>
Coordinator(s): Rainya Miller		Presenter: Alicia Yap
<b>Schedule</b>		
04/27/2021 Tue 04:30 PM – 8:00 PM		05/25/2021 Tue 04:30 PM – 8:00 PM
04/29/2021 Thu 04:30 PM – 8:00 PM		05/27/2021 Thu 04:30 PM – 8:00 PM
05/04/2021 Tue 04:30 PM – 8:00 PM		06/01/2021 Tue 04:30 PM – 8:00 PM

05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

### MyPPS Section #25852

**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Donna Spriggs Missouri

#### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

## Literacy in the Secondary Content Area – Part I (MSDE# 20-16-01)

"Literacy in the Secondary Content Area Part 1" is an ONLINE 3-credit MSDE-approved CPD course that satisfies part of the reading course certification requirement for secondary education. Participants will learn strategies to support reading comprehension in the content areas such as English, math, social studies and science. The course will assist participants in learning how to integrate the processes of reading, writing and literature in their content areas. Specific attention will be directed to ways to use technology to assist instruction. Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

### MyPPS Section #25792

**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Brenda Davis

#### Schedule

04/29/2021 Mon 04:30 PM - 07:30 PM

06/10/2021 Thu 04:30 PM – 07:30 PM

**This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.**

### MyPPS Section #25853

**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Koi Chow Hamm

#### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM

05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

## Literacy in the Secondary Content Area - Part II (MSDE# 20-16-02)

**Prerequisite:** Completion of Teaching Reading in the Secondary Content Area Part I. This course is a required MSDE course. Literacy in the Secondary Content Area – Part II expands on Teaching Reading in the Secondary Content Area - Part I, focusing on types of reading skills in reading and instruction.

Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

### MyPPS Section #25855

**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Ariel Cheng

#### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

### MyPPS Section #25856

**NEW**

Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Maya Lars

#### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

## Materials for Teaching Reading (MSDE# 20-00-40RC)

This course is a 3-credit MSDE-approved CPD course that satisfies part of the reading course certification requirement for elementary education. Teachers will understand strategies for selecting and evaluating reading materials. Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

### MyPPS Section #25857

NEW

Credit Types: CPD

Credits 3.00

Location: Virtual (Online)

Hours 45.00

Reg. Fee: \$225.00

Coordinator(s): Rainya Miller

Presenter: Talitha Simeona Stewart

#### Schedule

04/26/2021 Mon 04:30 PM – 8:00 PM  
04/28/2021 Wed 04:30 PM – 8:00 PM  
05/03/2021 Mon 04:30 PM – 8:00 PM  
05/05/2021 Wed 04:30 PM – 8:00 PM  
05/10/2021 Mon 04:30 PM – 8:00 PM  
05/12/2021 Wed 04:30 PM – 8:00 PM  
05/17/2021 Mon 04:30 PM – 8:00 PM

05/19/2021 Wed 04:30 PM – 8:00 PM  
05/24/2021 Mon 04:30 PM – 8:00 PM  
05/26/2021 Wed 04:30 PM – 8:00 PM  
06/02/2021 Wed 04:30 PM – 8:00 PM  
06/07/2021 Mon 04:30 PM – 8:00 PM  
06/09/2021 Wed 04:30 PM – 8:00 PM

### MyPPS Section #25791

NEW

Credit Types: CPD

Credits 3.00

Location: Virtual (Online)

Hours 45.00

Reg. Fee: \$225.00

Coordinator(s): Rainya Miller

Presenter: Senetria Blocker

#### Schedule

04/27/2021 Tue 04:30 PM – 08:00 PM

06/08/2021 Tue 04:30 PM – 08:00 PM

**This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.**

## Process and Acquisition of Reading for K-6 (MSDE# 20-00-39RC)

This course is a required MSDE course designed to assist in understanding the reading acquisition process through observation and analysis of reading and written language development, and the study of current issues in reading research. Introduction to language structures including spoken syllables, phonemes, graphemes, and morphemes is included. Books must be purchased prior to the class beginning. **See textbook list on pages 10-12.**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

### MyPPS Section #25858

NEW

Credit Types: CPD

Credits 3.00

Location: Virtual (Online)

Hours 45.00

Reg. Fee: \$225.00

Coordinator(s): Rainya Miller

Presenter: Rebecca Roberts

### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

### MyPPS Section #25859



Credit Types: CPD

Credits **3.00**

Location: **Virtual (Online)**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator(s): Rainya Miller

Presenter: Kathleen Schuster

### Schedule

04/27/2021 Tue 04:30 PM – 8:00 PM  
04/29/2021 Thu 04:30 PM – 8:00 PM  
05/04/2021 Tue 04:30 PM – 8:00 PM  
05/06/2021 Thu 04:30 PM – 8:00 PM  
05/11/2021 Tue 04:30 PM – 8:00 PM  
05/18/2021 Tue 04:30 PM – 8:00 PM  
05/20/2021 Thu 04:30 PM – 8:00 PM

05/25/2021 Tue 04:30 PM – 8:00 PM  
05/27/2021 Thu 04:30 PM – 8:00 PM  
06/01/2021 Tue 04:30 PM – 8:00 PM  
06/03/2021 Thu 04:30 PM – 8:00 PM  
06/08/2021 Tue 04:30 PM – 8:00 PM  
06/10/2021 Thu 04:30 PM – 8:00 PM

# SECTION 3 –MARYLAND DEPARTMENT OF EDUCATION (MSDE) CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT COURSES – Virtual (Online)

## UPDATED – NEW COURSE SECTIONS ADDED

### Best Practices in Classroom Management: Increasing Academic Engagement (MSDE# 17-16-31)

In this course, elementary and secondary teachers of all subject areas, school counselors, school administrators, school psychologists, PPWs and other educators will receive the resources and knowledge to enhance their behavior management skills. School professionals will demonstrate an understanding of current research and research evidenced practices for behavior management in the classroom. They will demonstrate an understanding of the diverse learning needs of students from diverse backgrounds and be able to adapt the utilization of behavioral strategies to students of diverse backgrounds with various needs. They will demonstrate an understanding of the impact of classroom and school climate on behaviors in the school setting. They learn how to select and use appropriate data collection tools that identify and monitor challenging behaviors in the classroom. Course learning activities will include readings, discussions, questions, application and analysis of behavior management strategies, demonstrations and presentations. Ultimately, improving the academic, emotional, social, and behavioral outcomes for all children.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #24628</b>	<b>CLOSED</b>	<b>Location: Virtual (Online)</b>
<b>Credit Types: CPD</b>	<b>Credits 3.00</b>	<b>Hours 45.00</b> <b>Reg. Fee: \$225</b>
<b>Coordinator(s): Rainya Miller</b>		<b>Presenter: Scott Showalter</b>
<b>Schedule</b>		
02/09/2021 Tue 04:30 PM – 06:30 PM		05/11/2021 Tue 04:30 PM – 06:30 PM
<b>This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.</b>		

### Conscious Classroom Management Book Study (MSDE# 15-16-04R)

This book study will provide practical, teacher friendly, easy to read, realistic, research-supported suggestions for effectively managing student behaviors in a classroom. Participants will review a combination of ideas and strategies that can be implemented immediately in their classrooms. Participants will be provided with the book “Conscious Classroom Management” by Rick Smith.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #24600</b>	<b>NEW</b>	<b>Location Virtual (Online)</b>
<b>Credit Types: CPD</b>	<b>Credits 1.00</b>	<b>Hours 15.00</b> <b>Reg. Fee: \$75</b>



Coordinator(s): Rainya Miller

Presenter: Senetria Blocker

### Schedule

04/26/2021 Mon 04:30 PM – 07:30 PM

05/17/2021 Mon 04:30 PM – 07:30 PM

05/03/2021 Mon 04:30 PM – 07:30 PM

05/24/2021 Mon 04:30 PM – 07:30 PM

05/10/2021 Mon 04:30 PM – 07:30 PM

## Cooperative Discipline (MSDE# 17-16-02R)

An approach to classroom discipline that will help you manage your classroom better, build caring relationships with students and instill a spirit of responsibility, cooperation, and mutual respect.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

MyPPS Section #24601

**NEW**

Location **Virtual (Online)**

Credit Types: CPD

Credits **1.00**

Hours **15.00**

Reg. Fee: **\$75**

Coordinator(s): Rainya Miller

Presenter: Gary Hughes

### Schedule

04/29/2021 Thu 04:30 PM – 07:30 PM

05/27/2021 Thu 04:30 PM – 07:30 PM

05/06/2021 Thu 04:30 PM – 07:30 PM

06/03/2021 Thu 04:30 PM – 07:30 PM

05/20/2021 Thu 04:30 PM – 07:30 PM

## Differentiated Instruction for the Modern Classroom (MSDE# 20-16-03R)

The goal of this 3 credit MSDE course is to ensure that children are exposed to state-of-the-art best practices in differentiated instruction. Differentiated instruction benefits all children. Participants will learn to develop methods and strategies to enhance the functional performance of students through the use of differentiated instruction. This course is open to teachers and administrators interested in exploring the methods, research, and results of differentiated instruction.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

MyPPS Section #24608

**CLOSED**

Location: **Virtual (Online)**

Credit Types: CPD

Credits **3.00**

Hours **45.00**

Reg. Fee: **\$225.00**

Coordinator: Rainya Miller

Presenter: Deanna Banks

### Schedule

02/16/2021 Tue 05:00 PM – 07:00 PM

04/06/2021 Fri 05:00 PM – 07:00 PM

**This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.**

## Early Childhood Literacy and Engagement-Building Foundations (MSDE# 16-16-04)

The goal of this three (3) credit online course is to ensure that children are exposed to state-of-the-art best practices in Early Childhood Instruction. Topics are based on improving literacy and behavior. Lessons include: child development theory, language development, influence of gender differences, detailed behavior strategies, classroom environment, using sensory supports and culturally relevant materials. Teachers require specialized approaches and strategies in order to provide effective early learning instruction to address student individual differences in learning. Schools must focus on improving student's availability and engagement in learning. Effective early education benefits all children. Teachers are a major determinant of whether children learn at their highest levels despite whatever different learning styles and capabilities they may possess. Teachers can improve student performance by developing environments in which children can focus, engage in positive interactions with peers and adults, all while acquiring basic literacy concepts.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #24610</b>	<b>CLOSED</b>	<b>Location: Virtual (Online)</b>	
<b>Credit Types: CPD</b>	<b>Credits 3.00</b>	<b>Hours 45.00</b>	<b>Reg. Fee: \$225</b>
<b>Coordinator(s): Rainya Miller</b>		<b>Presenter: Sarah Regnell</b>	
<b>Schedule</b>			
01/25/2021 Mon 04:30 PM – 06:30 PM		03/15/2021 Mon 04:30 PM – 06:30 PM	
<b>This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.</b>			

## Lauryn's Law: Suicide Prevention, Intervention and Postvention in School Communities (MSDE#20-16-11C)


The primary purpose of this course is to educate participants about best practices in suicide prevention, intervention and postvention. The intended audience is school counselors, school mental health professionals, and educators who frequently work with students in crisis and are interested in suicide prevention. The Lauryn's Law: Suicide Prevention, Intervention and Postvention in School Communities course satisfies the Maryland State Legislation Law HB0947 requiring the State Board of Education to mandate all specified certificate holders applying for renewal of a certificate as a school counselor to have obtained, by a method determined by the Board, specified knowledge and skills required to understand and respond to the social, emotional, and personal development of students. The course is designed to improve participants' ability to recognize indicators of mental illness and behavioral distress, including, but not limited to depression, trauma, violence, substance abuse and youth suicide, address best practices in intervention, and provide information about professional resources, as well as, best practices for distributing resources to parents or guardians to help students in crisis. Ultimately, the intended outcome of the course on students is to prevent youth suicide.

The course provides an online interactive format with videos, breakout rooms, lectures, and discussions that support participants' acquisition of suicide prevention, intervention and postvention knowledge and skills. Brain research can lead to improved instruction and outcomes for all children and can promote children's ability to learn, form relationships and manage their feelings/behavior. When teachers educate with a brain-based perspective and become aware of the impact of neuroscience on learning, they can structure their teaching methods to meet the complex needs of students. After completing the entire course, students should be able to:

1. Utilize research on Neuropsychology/Pedagogy to guide their daily educational activities,
2. Develop methods and strategies to enhance the functional and academic performance of students using brain research,
3. Develop leadership skills that utilize brain research to contribute to the development of school improvement plans and provide support to system wide initiatives.

No textbook is required for this course.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #24632</b>		Location <b>Virtual (Online)</b>
Credit Types: <b>CPD</b>	Credits <b>3.00</b>	Hours <b>45.00</b> Reg. Fee: <b>\$225</b>
Coordinator(s): Rainya Miller		Presenter: Scott Showalter
<b>Schedule</b>		
02/10/2021 Wed 04:30 PM – 06:30 PM		04/07/2021 Wed 04:30 PM – 06:30 PM
03/03/2021 Wed 04:30 PM – 06:30 PM		
<b>This is a course that requires three mandatory Face-to-Face (live online) sessions. All other work will be completed independently. Course begins February 10, 2021 and the last course date is May 12, 2021.</b>		


## Learning and the Brain (MSDE#17-16-10R)

The goal of this class is to provide educators with the knowledge and tools to improve the academic and emotional/behavioral outcomes of children. Brain research can lead to improved instruction and outcomes for all children and can promote children’s ability to learn, form relationships and manage their feelings/behavior. When teachers educate with a brain-based perspective and become aware of the impact of neuroscience on learning, they can structure their teaching methods to meet the complex needs of students. After completing the entire course, students should be able to:

4. Utilize research on Neuropsychology/Pedagogy to guide their daily educational activities,
5. Develop methods and strategies to enhance the functional and academic performance of students using brain research,
6. Develop leadership skills that utilize brain research to contribute to the development of school improvement plans and provide support to system wide initiatives.

Books must be purchased prior to the class beginning. **See textbook list on pages 10-12**

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

<b>MyPPS Section #24611</b>		Location <b>Virtual (Online)</b>
Credit Types: <b>CPD</b>	Credits <b>3.00</b>	Hours <b>45.00</b> Reg. Fee: <b>\$225</b>
Coordinator(s): Rainya Miller		Presenter: Robert Marino
<b>Schedule</b>		
02/01/2021 Mon 04:30 PM – 06:30 PM		03/22/2021 Mon 04:30 PM – 06:30 PM

This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.

### School Crisis Teams and Suicide Prevention (MSDE# 17-16-23)

In this course, elementary and secondary teachers of all subject areas, school counselors, school administrators, school psychologists, PPWs and other educators will receive the knowledge to develop and maintain school crisis teams and participate in suicide prevention efforts. School professionals will demonstrate an understanding of current best practices and research evidenced practices for crisis responses, the creation of school crisis teams, and suicide prevention and intervention in the school setting. School professionals will demonstrate their knowledge and collaborative skills by working with their peers and school teams to establish and maintain school crisis teams. School professionals will acquire and demonstrate their knowledge of the emotional, physical, behavioral, and cognitive needs of students during a crisis and as part of suicide prevention in order to ensure that all students are available and prepared for instruction. School professionals will acquire and demonstrate their knowledge of the emotional, physical, behavioral, and cognitive needs of students during a crisis and as part of suicide prevention to maintain student safety and ensure availability for learning. Ultimately, improving the academic, emotional, social, and behavioral outcomes for all children.

Please use My School Bucks to pay for this course AT THE TIME OF REGISTRATION. An electronic receipt will be issued to you to complete the registration process. Please bring a copy of this receipt to the first class. Failure to make payment at the time of registration will result in being dropped from the class.

MyPPS Section #24627

**CLOSED**

Location: **Virtual (Online)**

Credit Types: **CPD**

Credits **3.00**

Hours **45.00**

Reg. Fee: **\$225**

Coordinator(s): Rainya Miller

Presenter: Brittany Pinkney  
Scott Showalter

#### Schedule

02/08/2021 Mon 04:30 PM – 06:30 PM

05/10/2021/2020 Mon 04:30 PM – 06:30 PM

This is a course that requires two mandatory Face-to-Face (live online) sessions. All other work will be completed independently.



# SECTION 3 – MARYLAND DEPARTMENT OF EDUCATION (MSDE) CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT COURSES -

## English for Speakers of Other Languages (ESOL) Virtual (Online)

### Early Childhood Literacy for English Language Learners (ELLs) (MSDE# 16-16-06)

Participants will learn how to create the classroom environment to support literacy, select developmentally and culturally appropriate text, alphabet knowledge and vocabulary acquisition, and scaffolding writing for English learners (ELs). These challenges will be addressed through a book study, The Young Child’s Memory for Words: Developing First and Second Language and Literacy by Daniel R. Meier. The book study and course content will focus on successful strategies for supporting the language and literacy learning of ELs, with an emphasis on linking preschool and kindergarten language and literacy teaching. The course addresses the foundation for children’s literacy development, including phonemic awareness, dictation, and social interaction. The participants will be exposed to practical guidelines for the literacy development of young children in multilingual and multicultural settings. **Participants will be required to purchase the book.**

MyPPS Section #24289	<b>CLOSED</b>	Location: <b>Virtual (Online)</b>
Credit Types: CPD	Credits <b>2.00</b>	Hours <b>30.00</b> Reg. Fee: <b>N/A</b>
Coordinator(s): Melissa Kanney, Ed.D. Rainya Miller		Presenters: Fraulein Baby Lei Monge
<b>Schedule</b>		
02/01/2021 Mon 04:30 PM – 05:30 PM	02/17/2021 Wed 04:30 PM – 05:30 PM	
02/03/2021 Wed 04:30 PM – 05:30 PM	02/22/2021 Mon 04:30 PM – 05:30 PM	
02/08/2021 Mon 04:30 PM – 05:30 PM	02/24/2021 Wed 04:30 PM – 05:30 PM	
02/10/2021 Wed 04:30 PM – 05:30 PM	03/01/2021 Mon 04:30 PM – 05:30 PM	
MyPPS Section #24291	<b>FULL</b>	Location: <b>Virtual (Online)</b>
Credit Types: CPD	Credits <b>2.00</b>	Hours <b>30.00</b> Reg. Fee: <b>N/A</b>
Coordinator(s): Melissa Kanney, Ed.D. Rainya Miller		Presenter: Minerva Aseberos
<b>Schedule</b>		
04/19/2021 Mon 04:30 PM – 05:30 PM	05/03/2021 Mon 04:30 PM – 05:30 PM	
04/20/2021 Tue 04:30 PM – 05:30 PM	05/04/2021 Tue 04:30 PM – 05:30 PM	
04/26/2021 Mon 04:30 PM – 05:30 PM	05/10/2021 Mon 04:30 PM – 05:30 PM	
04/27/2021 Tue 04:30 PM – 05:30 PM	05/11/2021 Tue 04:30 PM – 05:30 PM	

**MyPPS Section #24290****FULL**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Presenters: Fraulein Baby Lei Monge

**Schedule**05/12/2021 Wed 04:30 PM – 05:30 PM  
05/17/2021 Mon 04:30 PM – 05:30 PM  
05/19/2021 Wed 04:30 PM – 05:30 PM  
05/24/2021 Mon 04:30 PM – 05:30 PM05/26/2021 Wed 04:30 PM – 05:30 PM  
06/02/2021 Wed 04:30 PM – 05:30 PM  
06/07/2021 Mon 04:30 PM – 05:30 PM  
06/09/2021 Wed 04:30 PM – 05:30 PM**Second Language Acquisition/Culture (K-12 Focus) (MSDE# 17-16-21R)**

This course provides an introduction to second language acquisition and culture as they relate to the K–12 classroom, and will assist teachers of all content areas in supporting their English learners (ELs). The course will provide practical strategies for teachers to use in addressing the needs of ELs of all levels. Topics will be addressed through a book study, Getting Started with English Language Learners by Judie Haynes, as well as supplemental articles and videos. **Participants will be required to purchase the book.**

**MyPPS Section #24303****CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Presenters: Traci Eckhaus

**Schedule**01/11/2021 Mon 04:30 PM – 05:30 PM  
01/13/2021 Wed 04:30 PM – 05:30 PM  
01/20/2021 Wed 04:30 PM – 05:30 PM  
01/25/2021 Mon 04:30 PM – 05:30 PM01/27/2021 Wed 04:30 PM – 05:30 PM  
02/01/2021 Mon 04:30 PM – 05:30 PM  
02/03/2021 Wed 04:30 PM – 05:30 PM  
02/08/2021 Wed 04:30 PM – 05:30 PM**MyPPS Section #24284****CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya MillerPresenters: Mary Jane Uy  
Florence Moreno**Schedule**02/16/2021 Tue 04:30 PM – 05:30 PM  
02/18/2021 Thu 04:30 PM – 05:30 PM  
02/23/2021 Tue 04:30 PM – 05:30 PM  
02/25/2021 Thu 04:30 PM – 05:30 PM03/02/2021 Tue 04:30 PM – 05:30 PM  
03/04/2021 Thu 04:30 PM – 05:30 PM  
03/09/2021 Tue 04:30 PM – 05:30 PM  
03/11/2021 Thu 04:30 PM – 05:30 PM

**MyPPS Section #24286****CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya MillerPresenters: Mary Jane Uy  
Florence Moreno**Schedule**

03/08/2021 Mon 04:30 PM – 05:30 PM

03/22/2021 Wed 04:30 PM – 05:30 PM

03/10/2021 Wed 04:30 PM – 05:30 PM

03/24/2021 Mon 04:30 PM – 05:30 PM

03/15/2021 Wed 04:30 PM – 05:30 PM

04/12/2021 Wed 04:30 PM – 05:30 PM

04/12/2021 Mon 04:30 PM – 05:30 PM

04/14/2021 Wed 04:30 PM – 05:30 PM

**Strategies for Teaching English Language Learners in the Mainstream Classroom (K-12 Focus) (MSDE# 17-16-17R)**

In this course, participants will acquire and apply research-based instructional strategies and techniques focused on making academic content accessible to English learners (ELs). The course will focus on the following areas: knowledge of ELs, second language acquisition, academic literacy in the content areas, academic language and assessment. The course will provide specific emphasis on strategies aimed at engaging and supporting ELs of different language proficiency levels in meeting the demands of Maryland College and Career-Ready Standards. The participants will be participating in a book study, Teaching English Language Learners, by Judie Haynes and Debbie Zacarian. **Participants will be required to purchase the book.**

**MyPPS Section #24282****CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya MillerPresenters: Tiffany Foy  
Angelina Santos**Schedule**

01/11/2021 Mon 04:30 PM – 05:30 PM

01/27/2021 Wed 04:30 PM – 05:30 PM

01/13/2021 Wed 04:30 PM – 05:30 PM

02/01/2021 Mon 04:30 PM – 05:30 PM

01/20/2021 Wed 04:30 PM – 05:30 PM

02/03/2021 Wed 04:30 PM – 05:30 PM

01/25/2021 Mon 04:30 PM – 05:30 PM

02/08/2021 Wed 04:30 PM – 05:30 PM

**MyPPS Section #24283****CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya MillerPresenter: Tiffany Foy  
Angelina Santos**Schedule**

03/01/2021 Mon 04:30 PM – 05:30 PM

03/15/2021 Mon 04:30 PM – 05:30 PM

03/03/2021 Wed 04:30 PM – 05:30 PM

03/17/2021 Wed 04:30 PM – 05:30 PM

03/08/2021 Mon 04:30 PM – 05:30 PM

03/22/2021 Mon 04:30 PM – 05:30 PM

03/10/2021 Wed 04:30 PM – 05:30 PM

03/24/2021 Wed 04:30 PM – 05:30 PM



## Strategies for Teaching Newcomer English Language Learners (ELLs) (MSDE# 17-16-24)

Participants will learn how to reach newcomer English Learners (ELs) in their daily instruction. Through a book study, The Newcomer Students: An Educator's Guide to Aid Transitions by Louise Kreuzer, and a variety of scholarly articles, participants will explore ways to assess newcomer ELs; teacher will understand how to be culturally responsive; explore resources available in the district to support Newcomers; and, learn instructional models and strategies for working with newcomer ELs. As a culminating activity, participants will expand a lesson within their content area to be inclusive of newcomer ELs.

### MyPPS Section #24281

**CLOSED**

Credit Types: CPD

Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: **Virtual (Online)**

Hours 30.00

Reg. Fee: N/A

Presenters: Amy Comisiak  
Devorah Garcia

#### Schedule

01/25/2021 Mon 04:30 PM – 05:30 PM  
01/27/2021 Wed 04:30 PM – 05:30 PM  
02/01/2021 Mon 04:30 PM – 05:30 PM  
02/03/2021 Wed 04:30 PM – 05:30 PM

02/08/2021 Mon 04:30 PM – 05:30 PM  
02/10/2021 Wed 04:30 PM – 05:30 PM  
02/17/2021 Wed 04:30 PM – 05:30 PM  
02/22/2021 Mon 04:30 PM – 05:30 PM

### MyPPS Section #24278

**CLOSED**

Credit Types: CPD

Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: **Virtual (Online)**

Hours 30.00

Reg. Fee: N/A

Presenters: Ruth Bay

#### Schedule

02/09/2021 Tue 04:30 PM – 05:30 PM  
02/11/2021 Thu 04:30 PM – 05:30 PM  
02/16/2021 Tue 04:30 PM – 05:30 PM  
02/18/2021 Thu 04:30 PM – 05:30 PM

02/23/2021 Tue 04:30 PM – 05:30 PM  
02/25/2021 Thu 04:30 PM – 05:30 PM  
03/02/2021 Tue 04:30 PM – 05:30 PM  
03/04/2021 Thu 04:30 PM – 05:30 PM

### MyPPS Section #24280

**FULL**

Credit Types: CPD

Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: **Virtual (Online)**

Hours 30.00

Reg. Fee: N/A

Presenter: Richard Lasken

#### Schedule

04/13/2021 Tue 04:30 PM – 05:30 PM  
04/15/2021 Thu 04:30 PM – 05:30 PM  
04/20/2021 Tue 04:30 PM – 05:30 PM  
04/22/2021 Thu 04:30 PM – 05:30 PM

04/27/2021 Tue 04:30 PM – 05:30 PM  
04/29/2021 Thu 04:30 PM – 05:30 PM  
05/04/2021 Tue 04:30 PM – 05:30 PM  
05/06/2021 Thu 04:30 PM – 05:30 PM

MyPPS Section #24279

**FULL**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Presenters: Ruth Bay  
Florence Moreno

**Schedule**

05/11/2021 Tue 04:30 PM – 05:30 PM  
05/18/2021 Tue 04:30 PM – 05:30 PM  
05/20/2021 Thu 04:30 PM – 05:30 PM  
05/25/2021 Tue 04:30 PM – 05:30 PM

05/27/2021 Thu 04:30 PM – 05:30 PM  
06/01/2021 Tue 04:30 PM – 05:30 PM  
06/03/2021 Thu 04:30 PM – 05:30 PM  
06/08/2021 Tue 04:30 PM – 05:30 PM

**Teaching Dually Identified English Language and Special Education Learners (K-12 Focus) (MSDE# 15-15-19)**

Are you wondering if your student is struggling due to limited English, a learning disability, or both? Participants will gain strategies to differentiate cultural and linguistic differences from disabilities. Participants will also build their capacity for providing appropriate ELL and Special Education instruction as well as learn strategies to support these students in their language acquisition process through articles and class discussions.

MyPPS Section #24277

**CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Presenters: Sharon Walker  
Sabrina Steward-Salters

**Schedule**

04/07/2021 Wed 04:30 PM – 05:30 PM  
04/14/2021 Wed 04:30 PM – 05:30 PM  
04/21/2021 Wed 04:30 PM – 05:30 PM  
04/28/2021 Wed 04:30 PM – 05:30 PM

05/05/2021 Wed 04:30 PM – 05:30 PM  
05/12/2020 Wed 04:30 PM – 05:30 PM  
05/19/2020 Wed 04:30 PM – 05:30 PM  
05/26/2020 Wed 04:30 PM – 05:30 PM

**Teaching Reading and Writing to ELL Students (K–6 Focus) (MSDE# 17-16-19)**

In this course, participants will learn research-based instructional strategies and techniques focused on advancing English Learners' (ELs') reading, writing and language proficiency. The major challenges: phonemic awareness, background knowledge based on cultural differences, the writing process, second language acquisition, vocabulary, and comprehension skills will be addressed through scholarly articles and a book study, Teaching Reading & Comprehension to English Learners, K-5 by Margarita Calderon. **Participants will be required to purchase the book.**

MyPPS Section #24276

**CLOSED**

Credit Types: CPD

Credits 2.00

Location: Virtual (Online)

Hours 30.00

Reg. Fee: N/A

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Presenters: Carol Bennett

### Schedule

01/12/2021 Tue 04:30 PM – 05:30 PM  
01/14/2021 Thu 04:30 PM – 05:30 PM  
01/19/2021 Tue 04:30 PM – 05:30 PM  
01/21/2021 Thu 04:30 PM – 05:30 PM

01/26/2021 Tue 04:30 PM – 05:30 PM  
01/28/2021 Thu 04:30 PM – 05:30 PM  
02/02/2021 Tue 04:30 PM – 05:30 PM  
02/04/2021 Thu 04:30 PM – 05:30 PM

### MyPPS Section #24275

**CLOSED**

Credit Types: CPD Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: Virtual (Online)

Hours 30.00 Reg. Fee: N/A

Presenters: Minerva Aseberos

### Schedule

03/01/2021 Mon 04:30 PM – 05:30 PM  
03/02/2021 Tue 04:30 PM – 05:30 PM  
03/08/2021 Mon 04:30 PM – 05:30 PM  
03/09/2021 Tue 04:30 PM – 05:30 PM

03/15/2021 Mon 04:30 PM – 05:30 PM  
03/16/2021 Tue 04:30 PM – 05:30 PM  
03/22/2021 Mon 04:30 PM – 05:30 PM  
03/23/2021 Tue 04:30 PM – 05:30 PM

### MyPPS Section #24274

**CLOSED**

Credit Types: CPD Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: Virtual (Online)

Hours 30.00 Reg. Fee: N/A

Presenter: Fraulein Baby Lei Monge

### Schedule

03/23/2021 Tue 04:30 PM – 05:30 PM  
03/25/2021 Thu 04:30 PM – 05:30 PM  
04/06/2021 Tue 04:30 PM – 05:30 PM  
04/09/2021 Thu 04:30 PM – 05:30 PM

04/13/2021 Tue 04:30 PM – 05:30 PM  
04/15/2021 Thu 04:30 PM – 05:30 PM  
04/20/2021 Tue 04:30 PM – 05:30 PM  
04/22/2021 Thu 04:30 PM – 05:30 PM

### MyPPS Section #24273

**FULL**

Credit Types: CPD Credits 2.00

Coordinator(s): Melissa Kanney, Ed.D.  
Rainya Miller

Location: Virtual (Online)

Hours 30.00 Reg. Fee: N/A

Presenter: Ruth Bay

### Schedule

04/12/2021 Mon 04:30 PM – 05:30 PM  
04/14/2021 Wed 04:30 PM – 05:30 PM  
04/19/2021 Mon 04:30 PM – 05:30 PM  
04/21/2021 Wed 04:30 PM – 05:30 PM

04/26/2021 Mon 04:30 PM – 05:30 PM  
04/28/2021 Wed 04:30 PM – 05:30 PM  
05/03/2021 Mon 04:30 PM – 05:30 PM  
05/05/2021 Wed 04:30 PM – 05:30 PM

## APPENDIX A – QUICK REFERENCE

### Spring 2021 Continuing Professional Development (CPD) Course Listing with Page Numbers

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Assessment for Teaching Reading – 13 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

Best Practices in Classroom Management: Increasing Academic Achievement – 19 **CLOSED**

Conscious Classroom Management Book Study – 19 **UPDATED: NEW COURSE SECTION AVAILABLE**

Cooperative Discipline – 20 **UPDATED: NEW COURSE SECTION AVAILABLE**

Differentiated Instruction for the Modern Classroom - 20 **CLOSED**

Early Childhood Literacy and Engagement-Building Foundations – 21 **CLOSED**

Early Childhood Literacy for English Language Learners (ELLs) – 25 **CLOSED**

Inclusion: Making it Happen So All Students Progress – 14 **UPDATED: NEW COURSE SECTION AVAILABLE**

Instruction of Reading for Teachers of Grades K-6 – 15 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

Lauryn’s Law: Suicide Prevention, Intervention and Postvention in School Communities – 21 **CLOSED**

Learning and the Brain – 22 **CLOSED**

Literacy in the Secondary Content Area – Part I – 15 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

Literacy in the Secondary Content Area - Part II – 16 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

Materials for Teaching Reading – 17 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

Process and Acquisition of Reading for K-6 – 17 **UPDATED: NEW COURSE SECTIONS AVAILABLE**

School Crisis Teams and Suicide Prevention – 23 **CLOSED**

Second Language Acquisition/Culture (K-12 Focus) – 26 **CLOSED**

Strategies for Teaching English Language Learners (ELLs) in the Mainstream  
Classroom (K-12 Focus) – 27 **CLOSED**

Strategies for Teaching Newcomer English Language Learners (ELLs) – 28 **CLOSED**

Teaching Dually Identified English Language & Special Education Learners (K-12 Focus) – 29 **CLOSED**

Teaching Reading and Writing to English Language Learner (ELL) Students (K-6 Focus) – 29 **CLOSED**

# APPENDIX A – QUICK REFERENCE

## Course Guide Topics with Page Numbers

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Assessment Procedures for Participants - 1  
Attendance – 1  
Calculation of Continuing Professional Development (CPD) Credits for a Course - 1  
Certification/Salary Lane Changes/Certification Renewals - 1  
Continuing Professional Development (CPD) Credit Courses - 1  
Continuing Professional Development (CPD) Courses Eligible for Certificate Renewal - 1  
Continuing Professional Development (CPD) Courses Eligible for Initial Certification - 2  
Course Cancellation and Postponement Policy – 2  
Course Evaluation – 2  
Course Schedules – 2  
Dropping /Withdrawing from a Course - 2  
Duplicate Professional Development Reports - 2  
Eligibility to Participate in Professional Learning Opportunities - 2  
Emergency/School Closings – Cancellation of Class - 3  
Enrollment in More than One Course - 3  
Fees and Tuition for Continuing Professional Development (CPD) Courses - 3  
Inclement Weather Policy- 3  
Incomplete Policy – 3  
Non-PGCPS Employees – 3,7  
Online Courses - 3  
Payment for Courses – 4, 8-9  
Payment Process – 8-9  
Professional Development Reports (PDRs) – 4  
Professional Library - 4  
Refund Policy - 4  
Registration for Professional Learning Opportunities (Credit and Non-Credit) – 4  
Registration Form for Non-PGCPS Employees – 7  
Registration Process - 6  
Reporting Credit - 5  
Textbook Listing – 10-12  
Textbooks – 5, 10-12  
Unsuccessful Completion of Credit Professional Development Courses - 5  
Virtual (Online) Continuing Professional Development (CPD) Courses - 5

# APPENDIX B – Professional Learning Standards

## Professional Learning Standards

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### Standards for Professional Learning (adapted from Learning Forward 2017)

#### **Data**

Professional learning that increases educator effectiveness and results for all students uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning.

#### **Leadership**

Professional learning that increases educator effectiveness and results for all students requires skillful leaders who develop capacity, advocate, and create support systems for professional learning.

#### **4 Learning Communities**

Professional learning that increases educator effectiveness and results for all students occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment.

#### **Learning Designs**

Professional learning that increases educator effectiveness and results for all students integrates theories, research, and models of human learning to achieve its intended outcomes.

#### **Implementation**

Professional learning that increases educator effectiveness and results for all students applies research on change and sustains support for implementation of professional learning for long term change.

#### **Outcomes**

Professional learning that increases educator effectiveness and results for all students aligns its outcomes with educator performance and student curriculum standards.

#### **Resources**

Professional learning that increases educator effectiveness and results for all students requires prioritizing, monitoring, and coordinating resources for educator learning.

# NOTES

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