



SAFETY AND SECURITY SERVICES

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Compliance Supervisor

The **Compliance Supervisor** is responsible for ensuring that all safety and security operations across PGCPS meet the highest standards of accountability and effectiveness. Reporting to the Director and the Assistant Director of the Office of Safety and Security Services, this role oversees compliance functions, certification requirements, training programs, and monitoring systems that keep schools safe and aligned with district, state, and federal guidelines.

By serving as both a manager and a liaison, the Compliance Supervisor helps bridge the gap between internal staff, external partners, and regulatory agencies, ensuring that all safety personnel are fully certified and supported in their responsibilities.

Key Responsibilities

Training and Certification Oversight

- Track and verify staff certifications and required training.

Compliance Management

- Ensure that PGCPS security operations follow district policy, state law, and federal safety regulations.
- Monitor documentation and reporting to confirm accuracy and timeliness.

Reporting & Accountability

- Compile compliance reports for leadership and regulatory agencies.
- Review and process data to identify risks and trends presented to county, state, and federal leadership.

Collaboration & Liaison

- Collaborates with school administrators and Field Supervisors to identify and address deficiencies, thereby strengthening compliance practices.

Special Assignments

- Completes special projects or assignments as directed by the Director or Coordinating Manager.

Compliance Supervisors are essential to the integrity and effectiveness of PGCPS safety operations. Their leadership ensures that every safety professional is properly trained, certified, and equipped to respond to incidents. By maintaining strong oversight of compliance systems, they help create a culture of transparency and accountability while reinforcing the district's commitment to safe and supportive schools.