

**Virginia Williams High School Career Association, Inc.
(VWHSCA, Inc.)**

Scholarship Application Form – Part 1

Directions: Download and save this form as a new document having your **First.Last** name in the file name. For example, applicant Jane Doe must provide her completed scholarship application form, activities template and essay, and include her name “Jane.Doe” in the file name of each document.

Please fill out this form and include it along with your scholarship documents.

Scholarship Category (*check the one that applies to this entry*)

The Virginia Williams High School Career Association, Inc. College Scholarship, a scholarship for a student who will be attending a two or 4-year college or university.

The Eva M. Bridget Trade School Scholarship, a scholarship for a student attending a trade school (to include vocational school/apprenticeship program)

Information about the Applicant

First Name _____ Last _____

High School Name _____

High School Street Address _____

High School City _____ State _____ Zip _____

Send the completed application package with the type-written essay having your “First.Last” name in the file name to:

scholarships.vwhsca@gmail.com

Scholarship Deadline: Monday, March 18, 2024

Virginia Williams High School Career Association, Inc. (VWHSCA, Inc.) Scholarship Application Form - Part 2

The Virginia Williams High School Career Association, Inc. (VWHSCA, Inc) is a 501(c)(3) charitable organization. Our mission is to prepare high school students for a successful transition from high school by exposing them to a variety of career opportunities and expansion of financial knowledge through educational and motivational programs.

Virginia Williams, Director of Student Services at Mt. Vernon High School in Alexandria, VA, was the first African American woman to hold the position in Fairfax County Public Schools. She devoted her career to ensuring that high school students were prepared with the knowledge and confidence to forge successful and meaningful careers and life after high school through her educational career and community involvement.

This year, VWHSCA, Inc. is offering two scholarships to graduating high school seniors.

The students who are eligible for assistance shall be:

1. Graduating seniors in the Washington DC Metropolitan area (DMV) (A student is defined as someone who is a 12th grade high school student for the 2023/2024 school year)
2. Have applied to an accredited trade school, community college, or university (proof of application acceptance must be included with the completed application).
3. Have completed the activities template to include the applicant's work, school activities, and community service record.
4. You must provide one (1) letter of recommendation from someone other than a family member that speaks to your character, academic potential, and community involvement. **Letter must be emailed by the writer to scholarships.vwhsca@gmail.com**

Two Students will be awarded \$1,000 each:

The Virginia Williams High School Career Association, Inc. College Scholarship, a scholarship for a student who will be attending a two or 4-year college or university.

The Eva M. Bridget Trade School Scholarship, a scholarship for a student attending a trade school (to include vocational school/apprenticeship program)

Essay Question:

What impact do you hope to make in your chosen field or industry, and how will this scholarship help you achieve that goal?

Deadline: Monday, March 18, 2024

Supplemental Questions:

1. Scholarship winners must provide a copy of the student's commitment letter to their selected college, university or trade school in order to accept the scholarship.

Scholarship application rules:

1. Essay entries must include the following completed materials:
 - a. application form
 - b. proof of application to an accredited trade school, community college, or university
 - c. activities template to include the applicant's work, school activities, and community service record
 - d. signed adult recommendation from someone other than a family member that speaks to the applicant's character, academic potential, and community involvement **Letter must be emailed by the writer to scholarships.vwhsca@gmail.com**
 - e. type-written essay no more 500 words in length adhering to the following formatting guidelines
 - i. 1 inch margins
 - ii. double-spaced
 - iii. 12-point font
2. Applicants may submit only one essay entry during any given scholarship year and the entry may only be submitted once. Further submissions with revisions will not be accepted.
3. Entries utilizing artificial intelligence (AI) will not be considered.
4. Disqualification will result from the following:
 - a. Judges identify non-original material,
 - b. Completed application received after the submission date of **March 18, 2024**.
5. Scholarship entry will be judged on organization, originality/persuasive argument, grammar and community involvement.

Evaluation Process is as follows:

- Judging will be completed by a panel of qualified judges.
- Scoring procedures for both scholarships will be identical.
- Judges will not discuss or compare essays being judged until all essays have been judged.
- All qualifying essays will be judged blind; all decisions of the judges are final.

- Only judges can assign a penalty or reward points.

Disclaimers:

- tax consequences may be associated with the prizes received by a Contest winner, which may include, without limitation, an obligation to report as income and to pay taxes on such income to federal, state, or local authorities. It is the responsibility of each contest winner to determine the tax consequences of the prizes received and to comply with all applicable laws in all respects.
- Your essay will become the property of VWHSCA, Inc. once it is submitted and will not be returned.
- VWHSCA, Inc. maintains the right to reproduce, reprint, distribute, perform, display or exhibit submitted essays for advertising, publicity and promotional purposes on its website, at conferences or other venues, without notification or further compensation.

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Scholarship Activities Template

Applicant Name: _____

Activity Category: Work (including volunteer jobs)	Activity Description (include dates)

Activity Category: School Activities	Activity Description (include dates)

Activity Category: Community Service	Activity Description (include dates)

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Scholarship Applicant Checklist

This checklist is provided as a courtesy to applicants. It is the applicant's responsibility to thoroughly read the scholarship instructions and meet all response requirements. **Send the completed application package with the type-written essay having your "First.Last" name in the file name to:**
scholarships.vwhsca@gmail.com

Scholarship Instruction	<input checked="" type="checkbox"/>
Completed application form	
Completed activities template	
Type-written original essay <ul style="list-style-type: none">• No more than 500 words• 1-inch margins• Double spaced• 12-point font	
Proof of application acceptance to an accredited trade school, two or 4-year college, or university	
Letter of recommendation (must be emailed by the writer to scholarships.vwhsca@gmail.com)	

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