

KETTERING ELEMENTARY

HOME OF THE COUGARS



A Message From Dr. Lynch...

Wow!! We have completed our first month of school. Over the next couple of months, the students will engage in several assessments along with their daily instruction. You can support their growth by ensuring that the students come to school daily, complete homework assignments, and get plenty of rest. Progress Reports will be coming out soon, you are welcome to check in with the teacher and request a virtual conference any time after school. Remember to visit your family portal for the grades.

Thank you for your partnership in creating a safe arrival and dismissal. In order to ensure the safety of everyone, I will continue to ask for all families to adhere to the policies for entering and exiting. Avoid creating lanes, blocking cars, parking in the middle of the street and not being kind to one another. When using the lower parking lot for drop off, students may only exit vehicles from the left side of the vehicle (the side the sidewalk is on). Please do not send your child across traffic or in front of moving vehicles to reach the sidewalk.

As a school, we believe in recognizing positive behavior. It is not our intention to to exclude any student from events. However, if the behaviors and actions warrant exclusion, it will occur. Starting this month, students who fail to follow the Students Rights and Responsibilities Handbook will be asked to attend a Thursday detention from 1:55-3:00 p.m. and they will miss out on one of the monthly events. Families will be notified in advance. Our goal is to avoid suspension as much as possible. Please encourage appropriate behavior daily.

Below, please find the links for the Students Rights and Responsibilities handbook as well as the new PGCPs Code of Conduct for Families, Visitors, and Volunteers:

[Student Rights and Responsibilities Handbook](#)
[Code of Conduct for Families, Volunteers, and Visitors](#)

Reminders and Updates:

Student Arrival - Students enter the building at 7:30 a.m. for breakfast. There is no staff supervision prior to 7:25. Students will not be permitted to sit in the cafeteria. Students may not sit outside of the school without an adult. **EARLY DISMISSAL:** Ends at 1:15 p.m.

Visitation - Visitors must make an appointment with the school prior to arrival and will be required to wear masks and practice social distancing. Conferences with parents and other meetings will be held virtually to limit the number of visitors entering school buildings.

Celebrations: Due to COVID 19 and to ensure we are in compliance regarding allergies, outside foods are not permitted. This includes birthday cakes and goodie bags. Pizzas can be delivered to the school directly from the company (Arranged in Advance). You are permitted to bring individual bags of chips and pre-wrapped desserts in the original box. Items can not be removed or separated. It must have the original seal. All celebrations must be pre-approved by the school.

October 2022

Parent Support Area

[Notification of Student Absence](#) - Complete for all student absences

[SchoolMAX Family Portal](#) - Check Attendance and Grades
Transportation - <https://bit.ly/PGCPSinfoFinder>. For more information, please click on the [Transportation Link](#).

PGCPS Text Messages and Alerts (Weather, school closing, etc) - [PGCPS School Messenger](#)

Lunch - Loading funds: Money may be deposited at any time into their account using [Myschoolbucks.com](#). Account balances may be checked by contacting Ms. Hawkins, our Cafeteria Manager.

Lunch Eligibility - [MySchoolApps.com](#)

Lunch Menu - [Food and Nutrition Services](#)

Attendance

Parents/Guardians must notify the school of all absences in writing. When the student is out for 3 days, the teacher will follow up with the parent. If it is more than 3 days, the Principal or designee will reach out to the parent. Students who provide an excuse note, will be given the opportunity to make up the work. Finally, if a student is absent more than 4 days, parents will be invited to an Attendance Meeting. Thank you to the families that notify the teachers of the absences. In addition, please use the [Notification of Student Absence](#) link to notify the school.

Dates to Remember (October):

- 5 Yom Kippur: School Closed for Students and Staff
- 6 Progress Reports Online
- 10 Parent/Teacher Conference Day (Virtual)
School Closed for students- More Info. to come
- 11 Tennis After-school Program Interest Meeting (5 p.m.) - Virtual
- 12 PTA Interest Meeting @ 5:30 p.m. (Virtual)
- 21 School Closed for Students
- 28 Book Character Parade

Parent School Communications



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Website: <https://schools.pgcps.org/ketteringes/>