



Maryland Accreditation Program Improvement Plan

Program Name: North Forestville ES License # 16-0610 Date Created: November 12,2025

Select all ages/grades that apply: Public Pre-K

Accreditation Team Members:

- Oliesha Tillison- Pre-Kindergarden Teacher
- Karen Smith- Paraprofessional
- Falecia Wheeler- Principal
- Ryan Richardson- Assistant Principal
- Whitney Tarver- Early Childhood Central Office Support.

Directions:

- After completing the Initial Self-Appraisal, this form must be used to develop a Program Improvement Plan for indicators rated Partially Met (P) and Not Met (N).
- This form can also be used to meet Maryland EXCELS Standards ACR 3.3-3.5 if ECRS/CLASS goals and/or School Readiness goals are included.

	Indicator & Rating or Improvement Category	Improvement Strategies/Goals	Resources Needed	Person Responsible	Timeline & Completion Date CANVAS DUE DATE
1	School Readiness	33.6% of Kindergarten students were demonstrating readiness according to the 2023-2024 school year. As a result, the Early Childhood Office was intentional in selecting Early Learning Standards that would support the development of student skills. The standards selected were based upon historical data reviewed for PGCPs students who had taken the KRA. Data collection for instructional	ECH website Cognitive ToyBox Hatch Connect4Learning Curriculum	Ms. Tillison Ms. Smith	August 2025- June 2026

		<p>planning helps support the creation of teacher SLOs based on the PreK Maryland College and Career Ready Standards that are directly aligned to the Early Learning Standards. Data collection for the identified Early Learning Standards is an ONGOING process. Lesson plans should identify the data collection method/tool that will be used to document student learning. Developmentally appropriate data collection includes: Observations, Anecdotal Notes, Portfolios/ Work Samples (NO WORKSHEETS), teacher checklists, parent Input/reports, video, photos and audio samples.</p>			
3	1.1.2 Program Evaluation (P)	<p>Complete process for program evaluation, conduct annual program evaluation, and create goals for on-going improvement</p>	<p>CLASS Teachstone</p>	<p>Accreditation & Licensing Office</p>	<p>Oct 2025-Jan 2026</p>
4	1.2.1 Communication (P)	<p>Submit staff meetings with rolling agenda minutes. Build DAP and program planning in monthly staff agendas to be shared with all staff.</p> <p>Documentation of ongoing communication and information shared with staff regarding developmentally appropriate practices and program planning and evaluation. Share fall CLASS flyer and other information pertaining to the prek accreditation process. Consider sharing monthly Accreditation CANVAS assignments, work orders, etc. during staff meetings</p> <p>PreK Teachers should be sharing at each meeting to inform the staff of developmentally appropriate practices and the accreditation process they are going through.</p> <p>Pre accreditation information should be highlighted in yellow so it is easy for validators to see.</p>	<p>Pedagogy Guide Accreditation Information</p>	<p>Principal Wheeler Ms. Tillison</p>	<p>Sept 2025-Jan 2026</p>
5	1.2.2 Staff Evaluation and Ongoing Supervision (P)	<ul style="list-style-type: none"> -Upload staff evaluations (both teachers and paras) -Individual Staff development plans for teacher and paras 	<p>Accreditation Information FFT Evaluations</p>	<p>Principal Wheeler Oliesha Tillison Karen Smith</p>	<p>Oct 2025-December 2025</p>

6	1.2.3 Qualifications: Early Childhood Educator <i>(P)</i>	-Upload MD Teaching certificates for teachers -staff qualifications form	MD teaching certificate	Oliesha Tillison	Sept 2025
	1.3.1 Transition and Continuity of Service within program <i>(N)</i>	Create a transition plan, including meetings and events between PreK and K. Please upload agendas and minutes of transition meetings and provide more evidence of communication with families regarding transition with the program. <ul style="list-style-type: none"> • 3 sample transition cards from 2023-2024 • Kindergarten Transition Night Event for Families (flyer) 	Pedagogy Guide Transition Materials	Oliesha Tillison Principal Wheeler	Aug 2025- June 2026
10	1.3.2 Transition and Continuity of Service between Childcare and public school <i>(P)</i>	Create a transition plan, including meetings and activities between PreK and local childcare/Head Start. Collect evidence of activities (sign in sheets, emails, etc.) Upload the following: <ul style="list-style-type: none"> • Written transition plan and activities • Evidence of transition activities between Local Public School and Licensed Child Care/Head Start • PreK orientation powerpoint • outreach to local daycares re: prek enrollment, all school readiness nights/functions • Invite local daycare provider families to all school readiness events (Provide evidence via emails, flyers) 	Pedagogy Guide Transition Materials MFN	Principal Wheeler Ms. Tillison	Sept 2025- Feb 2026
14	1.3.6 Assessment Strategies <i>(P)</i>	Continue to maintain student portfolios. Assessment results reflected in individualized lesson/small group. Use of informal assessments (i.e. anecdotal notes, checklists, etc.) Please upload the following evidence: <ul style="list-style-type: none"> • Evidence of completed assessment tools • Samples of data collected 	CIRCLE Assessments Work Samples	Oliesha Tillison-Teacher	November 2025 & February 2026

		<ul style="list-style-type: none"> Evidence of differentiation, e.g. grouping based on assessment data Strengths and interests of children are reflected in instructional strategies, e.g. think-pair share, cooperative learning, problem solving, etc 			
15	1.4.1 Reporting (P)	<p>Upon completion, schedule meetings to share program evaluation with school staff and PTA. Staff meeting agenda/leadership team meetings include accreditation topic.</p> <p>Please provide evidence that program evaluation, program Improvement Plan (PIP) and accreditation self-appraisal results were shared with staff, parents, and governing body.</p> <ul style="list-style-type: none"> Screenshot of ClassDojo (Teachers) for Families Principals link documents to rolling staff agenda (staff) Add the Program Improvement Plan (PIP) and Program Evaluation Flyer to the school's website 	Agendas Sign-In Sheets	Falecia Wheeler Oliesha Tillison	Oct 2025 January 2026
16	2.1.1(a) Outdoor Learning Environment (P)	Get work orders placed on the Accreditation Work Orders spreadsheet to address any issues	building supervisor Ms. Tillison	Facilities Team	January 2026
18	2.1.1 (c) Outdoor Environment: Intentional Learning Opportunities (P)	<ul style="list-style-type: none"> Reach to Parks and Rec regarding the broken part 	Materials	Admin Principal Wheeler Mr. Richardson	September 2025- January 2026
30	2.3.4(c) Language Arts: Writing (P)	<p>Ensure a variety of materials are available in the writing center. Make the ABC wall accessible for students so they can use it when at the writing center to write names, words, etc.</p> <p>Makes sure dictations are present on posted art work in both classrooms</p> <p>Variety of writing materials available in all learning centers</p> <p>Child generated books are displayed and available to children- Create classroom books, and provide</p>	ECH website materials	Teachers Paras ELO	Sept 2025- March 2026

		opportunities for students to create their own books and place them in the library. Make sure to date the books. Add content vocabulary words with pictures on a ring			
32	2.3.6 Science (P)	Explore more outside. Provide more authentic materials in the science center for exploration. Integrate STEM in all centers. Provide more authentic materials, open ended questions, manipulatives, and activities to the science centers. Also, consider word rings with content specific academic vocabulary. Be sure to add books and writing materials. (Will share pictures from another site as an exemplar	Materials Pedagogy Guide	Ms. Tillison Mrs. Smith	Oct 2025-Feb 2026
34	2.3.8 Fine Arts (P)	Create an "Author's Chair" for students' work. Have different genres and cultures of music playing as the students play at centers.(ie. folklore, Native American, Indian, Latin American, classical, country, etc.) Incorporating various genres of music into the children's daily routine. Share an artist's work. Allow students to create their own interpretation of the work, and put it on display.	CIRCLE CIM C4L	Ms.Tillison Mrs.Smith	January- March 2026
39	2.4.5 (a) and 2.4.5 (b) Management Strategies: Transitions Behaviors (P)	Create cognitive transition cards to post in existing visual schedule Use positive behavior supports throughout the daily interactions. Locate cheer cards and incorporate them in daily use. Post and utilize CSEFEL strategy cards, stop and go activities, visual cues, etc. in centers.	All Day Long CD CSEFEL Conscious Discipline	Ms.Tillison Mrs.Smith	October 2025
42	3.1.3 Communication of Assessment Information (P)	Fall Conferences, upload your P/T sign in sheet 3 samples of conference forms signed by parents showing strategies shared with parents (Strategies to support development on the form must be completed) 3 report card samples (when completed in January) upload 2nd parent teacher conference sign in sheet (in February), upload 3 signed by parents samples P/T conference forms for 2nd conference in February.	Report card samples P/T conference form	Teachers Paras	November 2025 - Feb & March 2026

44	3.1.5 Community Engagement and Involvement (P)	<p>Collect monthly school newsletters/communication providing information on community resources. Schools are required to provide evidence of partnerships with local daycare providers and their local public library Upload evidence that reflects partnerships between the school/prek and community programs and businesses (library, career day, food banks, churches, etc.), collect evidence (pictures, sign in sheets, emails, etc)</p> <p>Whatever form of communication is used to notify parents, (i.e. newsletters/google classroom/classdojo announcements, etc.) Upload at least two announcements that contain information regarding community resources.</p>	PGCPS PGCMLS Parks & Rec Churches Food Banks	Principal Parent Liaison Team Lead	September 2025-April 2026
45	3.1.6 Evaluation (P)	<p>Collect parent surveys on program evaluation. Share Parent Survey results with: leadership team, SIT prek families, link to school's website for all community stakeholders</p>	rolling agendas screenshots of school website emails	ELO Principal Teachers Paras	Nov 2025 & January 2026